



Norfolk Inland Wetlands Commission
Norfolk Town Hall
Regular Meeting Minutes
Monday, February 2, 2026

Meeting called order at 7 PM.

Roll call: Hartley Mead -chairman, Myron Kwast, Jill Chase, Ted Otto, Joel Nelson, Bill Millard and Stacey Sefcik IWEO. Absent Phil Lovett.

Agenda Review: There was nothing to add the agenda.

Approval of minutes: Motion to approve November 3, 2025 regular minutes made by Myron Kwast and seconded by Jill Chase. Motion to approve December 1, 2025 regular minutes made by Myron Kwast and seconded by Jill Chase with one correction. Chase pointed out “crease and desist” in **New Business** should be spelled cease and desist.

Public Comment: Selectman Henry Tirrell took the opportunity to speak about the matter regarding possible maintenance permitting for the Town. His feeling was that additional permitting for maintenance is not necessary if good communication is forthcoming. When a big project is expected and scheduled the commission will be notified before.

In addition, Tirrell reported that he made our concern known to DOT, the state hired construction company and the town engineer regarding the end walls on the bridge to be built on Mountain Rd over Spaulding Brook. The commission has asked if a veneer could be put on the wing walls. It was for the aesthetics to make the Brook and surround more pleasing to the public. Sec. 22a-36 ...protecting the quality of wetlands and watercourses for their conservation, economic, aesthetic, recreational and other public and private uses and values; .

Old Business: Stacey Sefcik presented a very nice example of a proposed *Fee Calculation Sheet*. The Sheet was well received. Kwast and /Chase both asked if a few past applications could be calculated in comparison with this new schedule. There was a question regarding mitigation and if the State has any instructions on the subject.

Further discussion, regarding possible maintenance permitting for the Town. Nelson expressed strong feelings about accountability and ample notification of town

projects. Millard, gave examples of his previous experience as a DOT employee, jobs were scheduled well in advance, giving all parties time to review the project.

New Business: The subject of an Annual Meeting and Election of Officers brought silence to the room. The lack of enthusiasm from the Board was evident because everyone was look up at the ceiling. Jill Chase finally volunteered to sit as vice chair person, and Myron would help if the time arose. The matter of an annual meeting was more encouraging with the suggestion of a picnic. A place and time will be determined.

Review and set the budget was last on the agenda. With the understanding that a recording secretary is going to become vacant and the OWL and the power of AI is our future, we see a substantial savings on this line item. Stacey WEO made a strong case for a separate line item for \$600.00 to enroll in the services of the Northwest Conservation District. Mead made a resounding second for the NWCD. He having used the services personally. Nelson and Chase accepted the motion and seconded.

Motion was made to except the new line item. The budget was submitted.

Adjourned 7:45

Minutes taken by Hartley Mead

HARTLEY MEAD
02/06/2026