

ANNUAL TOWN MEETING MINUTES  
TOWN OF NORFOLK  
7:00 PM MONDAY, MAY 12, 2025  
BOTELLE SCHOOL



The Annual Town Meeting of the electors and citizens qualified to vote in the Town Meetings of Norfolk was held at Botelle School, 128 Greenwoods Road East, Norfolk, Connecticut on Monday, May 12<sup>th</sup>. The meeting was called to order by Deborah M. Nelson, Town Clerk, at 7:03 p.m.

Matthew Riiska nominated Richard Byrne to serve as moderator and Susan Anderson seconded the motion. Motion unanimously approved. No further nominations were made. Ted Hinman made a motion to close the nominations, and David Gourley seconded the motion to close the nominations. A voice vote was taken, and Richard Byrne was elected unanimously.

Mr. Byrne stated that each item on the call would be read individually, discussed and voted on by those present.

1. To consider and act on a resolution to require the Norfolk Board of Finance to maintain the Town "Positive Fund Balance" at no less than 15% of the approved Town Budget then in force in determining whether to recommend the transfer of monies from the Positive Fund Balance in setting the Annual Town Budget.

Motion proposed by Michael Sconyers.  
Motion passed unanimously.

Seconded by David Torrey.

2. To consider and act upon a resolution to authorize a majority of the Board of Selectmen to receive and expend not more than \$7,500 from the Moore Bailey Trust for the purpose of maintaining the plantings in the town center and City Meadow.

Motion proposed by Michael Sconyers.  
Motion passed unanimously.

Seconded by Sally Carr.

3. To consider and act upon a proposal to authorize the Board of Selectmen to apply for and expend any federal and/or state grants for and by the Town.

Motion proposed by Sally Carr.  
Motion passed unanimously.

Seconded by Matthew Riiska.

4. To consider and act upon a resolution:
  - a. To authorize the issue of notes for the Town in anticipation of the receipt of taxes for the fiscal year commencing on July 1, 2025, in the amount not to exceed \$500,000 and to determine or authorize a majority of the Selectmen and the Treasurer to determine the amount, date, interest rates, maturities, form and other details of the notes.
  - b. To authorize the use of such note proceeds to pay budgeted expenditures for the 25-26 fiscal year or pay necessary expenditures approved by the Board of Finance pending the adoption of the 25-26 budget.
  - c. If bonds, notes, or obligations authorized by the resolution are issued on a tax-exempt basis to authorize a majority of the Selectmen and Treasurer to bind the Town pursuant to such representation and covenants as they deem necessary or advisable in order to maintain the continued bonds or notes, including covenants to pay rebates of investment earnings to the United States in future years.

Motion proposed by Michael Sconyers.  
Motion passed unanimously.

Seconded by Jeremiah Bickford.

5. To nominate and elect one person, to represent the Town of Norfolk on the Regional School District #7 Board of Education for a four-year term commencing on July 1, 2025 and ending June 30, 2029. Deborah Bell nominated by Matthew Riiska. Sandy Evans seconded the nomination. Motion passed unanimously.
6. To consider and act upon the Town's annual budget for the fiscal year commencing July 1, 2025 as recommended by the Norfolk Board of Finance.

Motion proposed by Leo Colwell Jr.                      Seconded by Sandy Evans.  
A vote by show of hands was taken - For: 71 votes, Against: 36 votes.  
Motion passed.

7. To consider and act upon a recommendation from the Board of Selectmen to amend the Code of the Town of Norfolk, Chapter 50, Article 1, Town Clerk to read “Commencing with the 2025 election cycle the Town Clerk shall be appointed by the Board of Selectmen”.

Motion proposed by Michael Sconyers.                      Seconded by Susan Anderson.  
Motion failed unanimously except for two votes.

Respectfully submitted,

Edward M. Nelson

Deborah M. Nelson  
Town Clerk

Dated this 14<sup>th</sup> day of May 2025.