

TIMELINE FOR REGIONAL BOARD OF EDUCATION
BUDGET DEVELOPMENT FOR BUDGET YEAR
2025-2026

- December 10, 2024** (Tuesday) **MEETING W/CHAIRMEN TOWN BOARD OF FINANCE:**
Budget Input: Selectmen, Board of Finance Chairs, RSD #7 BOE Chair,
RSD #7 Administration. Library Media Center – **5:30 p.m.**
- February 26, 2025** (Wednesday) **Budget Workshop:**
Board receives Superintendent’s Budget overview, begins general discussion.
(**Regular BOE Mtg.**) Library Media Center – **6:00 p.m.**
- March 5, 2025** (Wednesday) **BUDGET WORKSHOP: (Special Meeting - Input from invited Town Boards and Officials):** Library Media Center – **6:00 p.m.**
- March 12, 2025** (Wednesday) **Regular Board of Education Meeting** – Library Media Center – **6:00 p.m.**
– Possible budget discussions
- March 15, 2025** (Saturday) **BUDGET WORKSHOP: With New Hartford Board of Finance**
New Hartford Town Hall - **8:00 a.m.**
- March 19, 2025** (Wednesday) **First Informal Town Presentation – COLEBROOK**
Colebrook Town Hall – **6:00 p.m.**
- March 26, 2025** (Wednesday) **Second Informal Town Presentation – NORFOLK**
Botelle School - Cafeteria – **6:30 p.m.**
(Regular BOE meeting to follow)
- **MOTION: Adoption of Call of Budget Hearing**
(Must have time to post in new paper 5 days before Budget Hearing)
 - **MOTION: Adoption of Referendum Question**
 - **(Possible Motion to cancel April 9th meeting, or move to April 3rd)**
 - **MOTION: Move 2nd April Meeting (cancel April 23rd) to follow**
“Annual Regional Budget Hearing” (April 21st)
- April 1, 2025** (Tuesday) **Third Informal Town Presentation – NEW HARTFORD**
Town Hall, New Hartford Senior Center - **7:00 p.m.**
(In conjunction with New Hartford Public Budget Hearing)

April 8, 2025

(Tuesday) **Fourth Informal Town Presentation – BARKHAMSTED**

Barkhamsted Elementary – Cafeteria – **7:00 p.m.**

(In conjunction with Barkhamsted Public Budget Hearing)

(Special BOE meeting, if moved from April 9th, to follow for Adoption of Budget to take to Budget Hearing)

- **MOTION: Adoption of Budget to take to “Annual Regional Budget Hearing” after last town presentation. (If April 9th Regular Board of Education Meeting is still held the motion can be moved to the April 9th meeting)**

April 9, 2025

(Wednesday) **Regular Board of Education Meeting – Library Media Center – 6:00 p.m.**

- *May be cancelled or moved to April 8^d – 7:00 pm following Barkhamsted Presentation.*

April 14 – 18, 2025

April Vacation

April 21, 2025

(Monday) **REGIONAL BUDGET HEARING TO ADOPT BUDGET TO GO TO DISTRICT BUDGET MEETING – Region 7 Little Theater – 7:00 p.m.**

(Regular BOE meeting to follow)

- **MOTION: Adoption of Budget to take to “District Budget Meeting”**
- **MOTION (Call):***
 - **a) Sets Date of final “District Budget Meeting”**
 - **b) Sets Date of Referendum**
- ** Both in specific “Adopt the Call” Motion w/specific wording*
- **MOTION: Authorization of Explanatory Text for 2025/2026 Budget - * include Draft in Supt. Agenda Update – Technically this only authorizes Treasurer to do it.**
- *Hearing Must be No Less than 2 weeks prior to District Budget Meeting*
- *Notice of District Hearing needs to be published in newspaper (at least 5 days prior)*

April 23, 2025

(Wednesday) **Regular Board of Education Meeting - Library Media Center – 6:00 p.m.**

- *Might be cancelled or moved to April 21st following Regional Budget Hearing.)*

May 5, 2025

(Monday) **DISTRICT BUDGET MEETING – Region 7 Little Theatre – 7:00 p.m.**

- **Moderator the call for the meeting and referendum**
- *“District Budget Meeting” must be legally noticed in paper*
- *“District Budget Meeting” is First Monday in May*
- *5 days before Budget Meeting “a reasonable number” of copies of final budget must be delivered to towns*

May 6, 2025

(Tuesday) **Referendum (if designated by Board or by Petition)**

- *First Tuesday in May (day after District Budget Meeting)*

Rev. 02/14/25