



**TOWN OF NORFOLK – INLAND WETLANDS COMMISSION
NORFOLK TOWN HALL – 2ND FLOOR – 19 MAPLE AVENUE
REGULAR MEETING DRAFT MINUTES
MONDAY, JULY 7, 2025 - 7:00PM**

Members:

Hartley Mead, Chairman
Jill Chase
Richard Kessin

Myron Kwast
Bill Millard
Ted Otto

Phil Lovett, Alternate
Joel Nelson, Alternate

Staff:

Stacey Sefcik, IWEO

Marinell Crippen, Recording Secretary

1. **CALL TO ORDER & ROLL CALL. 7:00 pm.** Hartley Mead, Jill Chase, Myron Kwast, Bill Millard, Ted Otto, Joel Nelson, Stacey Sefcik-IWEO, Marinell Crippen-Recording Secretary
2. **AGENDA REVIEW** None
3. **APPROVAL OF MINUTES.**
 - A. Jill Chase made a motion to approve the minutes of the June 2, 2025 Regular Meeting, seconded by Bill Millard and approved unanimously.
4. **OPPORTUNITY FOR PUBLIC COMMENT** None
5. **OLD BUSINESS.**
 - A. Continued Discussion Regarding Inland Wetlands Application Fees.
Ms. Sefcik went over the costs she has been researching. Discussion ensued.
Ms. Sefcik will continue researching costs for Wetland permits.
6. **NEW BUSINESS.**
 - A. Informal Discussion with Firehouse Building Committee Regarding Possible Changes to Boardwalk from Existing Meadow Path to the Northwest Parking Area at 20 Shepard Road (Permit #23-021 Originally Approved in October 25, 2023.)
This was tabled because no one from the Committee was present.
7. **WEO REPORT.** Ms. Sefcik went over her report.
8. **COMMUNICATIONS & BILLS.** None
9. **ADJOURNMENT.** Jill Chase made a motion to adjourn at 7:46 pm, seconded by Myron Kwast and approved unanimously.

Respectfully submitted,

Marinell Crippen
Recording Secretary