

**TOWN OF NORFOLK – INLAND WETLANDS COMMISSION
NORFOLK TOWN HALL – 2ND FLOOR – 19 MAPLE AVENUE
HYBRID REGULAR DRAFT MEETING MINUTES
MONDAY, JUNE 2, 2025 - 7:00PM**



1. **CALL TO ORDER & ROLL CALL** Hartley Mead Chair, Jill Chase, Bill Millard, Ted Otto (alternate) Joel Nelson "pending alternate" the Commission has appointed him and he is waiting to get sworn in by Board of Selectmen.
2. **AGENDA REVIEW** None
3. **APPROVAL OF MINUTES.**
 - A. May 5, 2025 Regular Meeting. Jill Chase made a motion to accept the minutes of the May 5th, 2025 Regular Meeting minutes as amended, seconded by Bill Millard and approved unanimously.
4. **OPPORTUNITY FOR PUBLIC COMMENT:** None
5. **OLD BUSINESS.**
 - A. Application #25-002: Karen Rossi, 60 Estey Road – Installation of Septic System and Grading in the Upland Review Area.
Karen Rossi was present and her engineer and builders were on the zoom call. The agency looked at the site map. Ms. Rossi said she spoke with Julie Pru from the Torrington area health district and they said they have new "hoops to jump through and it will take some time" Bill Millard made a motion to approve application #25-002 pending approval from the Torrington Area Health department, seconded by Jill Chase and approved unanimously.
 - B. Continued Discussion Regarding Inland Wetlands Application Fees.
Hartley Mead suggested going up 60% since the last time fees were increased which were 15 years ago. Stacey also mentioned an after the fact fee as well, which is what one needs to pay if they have already started a project that should have gotten a permit.
Stacey will get a package together for next meeting.

Bill Millard made a motion to look at 6A before 5B, seconded by Jill Chase and approved unanimously.
6. **NEW BUSINESS.**
 - A. Edward Hinman, 39 Schoolhouse Road – Request for Declaratory Ruling per Article 4.A(1) for Container Tree Farm in the Regulated Area.
Mr. Hinman owns 65 acres and used to run a tree business there, but now sells trees in pots and sells lumber from the woods. The reason he is here is that he want to move the potted trees to 100' from the swamp for easier watering. 4.A (1) this falls under and he is looking for an exemption under agricultural use exemption.
Bill Millard made a motion to declare that this is a permitted use as of right under 4.A (1) exemption, seconded by Jill Chase and approved

unanimously.

- B. Application #25-004: Lou & Anna Maria Ingles, 507 Loon Meadow Road – 30' x 30' Detached Garage in the Upland Review Area
They submitted an application but Stacey would like to do an agent determination. Cynthia Rabinowitz, soil scientist with Northwest Conservation District, recommended a certain spot on the property to build the barn.
7. **WEO REPORT.** Stacey will present a WEO report in writing for the Agency. She then proceeded to explain the issues she has been working with.
8. **COMMUNICATIONS & BILLS.** None
9. **ADJOURNMENT** Jill Chase made a motion to adjourn at 7:58 pm, seconded by Ted Otto, and approved unanimously.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Marinell Crippen".

Marinell Crippen
Recording secretary