

**Town of Norfolk
Inland Wetlands Agency
Town Hall
February 5, 2024
Regular Meeting
@ 7:00 p.m.
Draft Minutes**

Present: Hartley Mead-Chair, Myron Kwast, Rich Kessin, Jill Chase-alt.
Marinell Crippen, Recording Secretary
Also Present: IWO Michael Halloran

1. **Call to Order**-7:00 pm
2. **Roll Call**-Karl Nilsen is introduced as the new ZEO.
3. **Agenda Review**-Matt Riiska wants to talk about City Meadow.
Motion-Myron Kwast made a motion to add Matt Riiska on as #7 Old Business, Rich Kessin seconded and it was approved unanimously.
4. **Approval of Minutes**-Minutes were approved as amended by Myron Kwast, seconded by Rich Kessin and approved unanimously.
5. **Public Comment**-none
6. **New Business**-
 - A. **23-033 application for work in the upland review at 220 Mountain Road by owners Alexander & Katie Shields Thomson**
Kevin Costello, associate at Rene Byers, explained the plan to put in a tennis court pavilion and the reconstruction of the existing tennis court. Brian Muller then introduced himself as an engineer and principal owner at Muller Engineering.
Myron Kwast made a motion to approve #23-033 application for work in the upland review at 220 Mountain Road with the 13 regular conditions on the application plus showing the electric line in the trench on the map, seconded by Rich Kessin and approved unanimously.
7. **Old Business**-Matt Riiska passed out sheets with suggestions from Michael Nadeau from Wholistic Landscaping for work in City Meadow, titled 1- Maintenance Plan for 2024, 2-Approval From DEEP, 3-Contractors. Hartley Mead told Mr. Riiska that no permit was necessary.
Hartley Mead asked Matt Riiska to send Byron Tucker a letter asking him to retire from the Wetlands agency since he now pays taxes in Florida. Matt Riiska said that

as selectman he can take people off if they have not attended 3 meetings in a row and then he can appoint someone. Hartley Mead said that the agency will discuss.

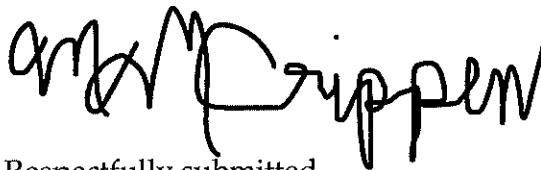
8. **WEO Report**-There was 1 permit this month.

9. **Communications and Bills-**

Mr. Halloran had passed out minutes from the P&Z Commission from January 9, 2024

Mr. Halloran sent an email from CAWS showing the available seminar on March 7th. The town will pay the fee for any member that would like to attend. Let Barbara Gomez know if you would like to attend.

10. **Adjournment**-Myron Kwast made a motion to adjourn at 7:55 pm, seconded by Rich Kessin and approved unanimously.

A handwritten signature in black ink, appearing to read "Marinell Crippen". The signature is written in a cursive style with a long, sweeping underline that extends upwards and to the right.

Respectfully submitted,
Marinell Crippen, Secretary