

Inland Wetlands Agency  
Town Hall, 19 Maple Ave.  
Monday July 1, 2024  
Regular Meeting 7:00 pm  
Approved Minutes



Myron Kwast  
Jill Chase

Bill Millard  
Rich Kessin  
IWO Karl Nilsen

Marinell Crippen, Recording Secretary

1. Call to Order-7:00 pm.
2. Roll Call
3. Agenda Review-add #24-006 application for work to repair and stabilize dam located on the western outlet of Spaulding Pond parcel 409, east of Litchfield Road and the north of Winchester Road to #6B New Business.
4. Approval of Minutes  
Rich Kessin made a motion to approve the minutes of the regular meeting of June 3, 2024, Myron Kwast seconded, and it was approved unanimously.
5. Public comment-none
6. New Business
  - A. **24-005 application for work in wetlands and upland review at North Road by Allied Engineering Associates, Inc. (c/o Town of Norfolk/Rails to Trails)**  
George Johannesen, representative for the applicant, explained the project. The project starts on Rt. 272 where an easement was obtained from the cemetery to put in a small parking lot of 7 spaces with one handicapped spot. Then the trail goes on the old rail bed and ends at Ashpotaug Road. The trail is all gravel. Wherever there is a wet area they put down geotextile fabric and compacted aggregate. The trail will allow for the use of bicycles, walkers and people with wheelchairs. They will be using a New England Wetland seed mix for erosion control. They would like to start in August and finish before winter. Karl Nilsen looked over the plans and didn't see anything that alerted him. He also said that he will be inspecting the project during construction.  
Myron Kwast made a motion to accept application #24-005 for work in wetlands and upland review at North Road by Allied Engineering for Town of Norfolk/Rails to Trails, Jill Chase seconded, and it was approved unanimously.  
Myron Kwast made a motion to approve application #24-005 for work in wetlands and upland review at North Road by Allied Engineering for Town of Norfolk/Rails to Trails, Jill Chase seconded, and it was approved unanimously.
  - B. **#24-006 application for work to repair and stabilize dam located on the western**

**outlet of Spaulding Pond parcel 409, east of Litchfield Road and the north of Winchester Road.**

Bill Millard made a motion to receive #24-006 application for work to repair and stabilize dam located on the western outlet of Spaulding Pond parcel 409, east of Litchfield Road and the north of Winchester Road, seconded by Jill Chase and approved unanimously.

The applicant stated they would like to present at the August Wetlands meeting.

7. Old Business

8. WEO Report

Karl Nilsen signed off on the construction of an accessory building at the Norfolk Country Club.

9. Communications and Bills

Herbicides used in pond stated in an email were passed out. No discussion.

The Agency decided to ask Hartley Mead to speak with Matt Riiska regarding sending a letter to Clint Webb requesting that he resign from the Agency since he has not been to a meeting in a few months and has a permanent forwarding address to Florida.

10. Adjournment-Rich Kessin made a motion to adjourn at 7:40 pm, seconded by Jill Chase and approved unanimously.