

MINUTES
ANNUAL TOWN MEETING
TOWN OF NORFOLK
7:00 PM MONDAY, MAY 8, 2023
BOTELLE SCHOOL

The Annual Town Meeting of the electors and citizens qualified to vote in Town Meetings of Norfolk, was held at Botelle School, 128 Greenwoods Road East, Norfolk, Connecticut on Monday, May 8th at 7:00 PM. The meeting was called to order by the Town Clerk.

First Selectman Matthew Riiska nominated Richard Byrne to serve as moderator and Susan Anderson seconded the motion. Motion unanimously approved. No further nominations were made. Sandy Evans made a motion to close the nominations and Matt Ludwig seconded the motion. A voice vote was taken, and Richard Byrne was elected unanimously.

Mr. Byrne stated that each item on the call would be read individually, discussed, and voted on by those present.

1. To consider and act on a resolution to require the Norfolk Board of Finance to maintain the Town "Positive Fund Balance" at no less than 15% of the approved Town Budget then in force in determining whether to recommend the transfer of monies from the Positive Fund Balance in setting the annual Town Budget.

Motion proposed by Michael Sconyers Seconded by Susan Anderson
Motion passed unanimously.

2. To consider and act upon a resolution to authorize a majority of the Board of Selectmen to receive and expend not more than \$7,500 from the Moore Bailey Trust for the purpose of maintaining the plantings in the town center and city meadow.

Motion proposed by Sandy Evans Seconded by Susan Anderson
Motion passed unanimously.

3. To consider and act upon a proposal to authorize the Board of Selectmen to apply for and expend any federal and/or state grants for and by the Town.

Motion proposed by Sandy Evans Seconded by Eric Anderson
Motion passed unanimously.

4. To consider and act upon a resolution,
 - a. To authorize the issue of notes for the Town in anticipation of the receipt of taxes for the fiscal year commencing on July 1, 2023, in the amount not to exceed \$500,000 and to authorize a majority of the Selectmen and the Treasurer to determine, the amount, date, interest rates, maturities, form and other details of the notes.
 - b. To authorize the use of such note proceeds to pay budgeted expenditures for the 2023-2024 fiscal year or to pay necessary expenditures approved by the Board of Finance pending the adoption of the 2023-2024 budget.
 - c. If bonds, notes, or obligations authorized by the resolution are issued on a tax-exempt basis to authorize a majority of the Selectmen and Treasurer to bind the Town pursuant to such representation and covenants as they deem necessary or advisable in order to maintain the continued bonds or notes, including covenants to pay rebates of investment earnings to the United States in future years.

Motion proposed by Michael Sconyers. Seconded by Sandy Evans
Motion passed unanimously.

5. To consider and act upon a resolution to modify Town Ordinance #24, Emergency Service Volunteers Incentive Program, Section 24-3 Incentive, to increase the incentive from a max of \$1000 to \$2000.

Motion proposed by Sandy Evans Seconded by Eileen Hester
Motion passed unanimously.

6. To consider and act upon a resolution to enter into a contract with Frontier Communication to build out their Fiber to the Premises (FTTP) network facilities to all homes in Norfolk. The Town of Norfolk will provide funding in the amount of \$467,000 and will require bond authorization in the amount not to exceed \$467,000 to finance said appropriation.

Motion proposed by Michael Sconyers to table this resolution.
Motion passed unanimously. Resolution tabled.

Seconded by Eric Anderson

7. RESOLUTION FOR AN APPROPRIATION OF \$1,900,000 FOR THE REPLACEMENT OF THE ROOF AT BOTELLE ELEMENTARY SCHOOL
AND A BOND AUTHORIZATION IN AN AMOUNT NOT TO EXCEED \$1,900,000 TO FINANCE SAID APPROPRIATION

BE IT RESOLVED:

- (a) To appropriate \$1,900,000 for the replacement of the roof at Botelle Elementary School;
- (b) To finance said appropriation by issuing bonds, notes or temporary notes in an amount not to exceed \$1,900,000;
- (c) To authorize the First Selectman and Treasurer to determine the terms, conditions, and other details of the bonds, notes or temporary notes;
- (d) To declare the Town's intent to finance the project so that project costs may be temporarily advanced; to authorize the First Selectman and Treasurer to enter into agreements to bind the Town in connection with financing the project; and
- (e) To authorize the First Selectman to apply for and accept or reject grants-in-aid for the project, and to authorize the First Selectman to execute agreements and other documents on behalf of the Town for the project and the financing of the project.

Motion proposed by Michael Sconyers
Motion passed unanimously.

Seconded by Leo Caldwell

8. RESOLUTION FOR AN APPROPRIATION OF \$2,600,000 FOR THE REFURBISHMENT OF MAPLE AVENUE AND A BOND AUTHORIZATION IN AN AMOUNT NOT TO EXCEED \$2,100,000 TO FINANCE SAID APPROPRIATION

- (a) To appropriate \$2,600,000 for the refurbishment of Maple Avenue, including, but not limited to, the reconstruction and installation of storm drainage improvements and the installation of concrete sidewalks;
- (b) To finance said appropriation by issuing bonds, notes or temporary notes in an amount not to exceed \$2,100,000;
- (c) To authorize the First Selectman and Treasurer to determine the terms, conditions, and other details of the bonds, notes or temporary notes;
- (d) To declare the Town's intent to finance the project so that project costs may be temporarily advanced; to authorize the First Selectman and Treasurer to enter into agreements to bind the Town in connection with financing the project; and
- (e) To authorize the First Selectman to apply for and accept or reject grants-in-aid for the project, and to authorize the First Selectman to execute agreements and other documents on behalf of the Town for the project and the financing of the project.

Motion proposed by Sandy Evans
Motion passed unanimously.

Seconded by Eric Anderson

9. To consider and act upon a resolution to appropriate \$115,000.00 for the following: To refurbish the public tennis courts located at Botelle School
- a. The Treasurer and/or First Selectman are authorized to execute any and all documents required in connection with any of the foregoing.

Motion proposed by Michael Sconyers.
Motion passed unanimously.

Seconded by Sandy Evans

10. To consider and act upon the Town's annual budget for the fiscal year commencing July 1, 2023 as recommended by the Norfolk Board of Finance.

Michael Sconyers commented that we will need to amend the budget to reduce the mill rate.

Motion proposed by Graham Allen
Motion passed unanimously.

Seconded by Susan Anderson

The meeting was adjourned at 7:27 p.m.

Respectfully submitted,

Deborah M. Nelson
Assistant Town Clerk

Dated this 8th day of May, 2023.