



SHARED SERVICES
BARKHAMSTED, COLEBROOK, HARTLAND, NORFOLK, REGIONAL #7
94 Battistoni Drive, Winsted, CT 06098-1879

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Legal Notice for Area wide - Records Disposal

In keeping with state and federal regulations on records retention and disposal, school officials plan to destroy records of **Special Education and 504 students** who left or graduated from **Regional School District #7, Barkhamsted Elementary School, Colebrook Consolidated School, Botelle School in Norfolk or Hartland School** on or before June 30, 2018 or were born before July 1, 2000.

Please be advised that records may be needed for Social Security benefits or other purposes. The destruction is scheduled to take place on or after July 1, 2025.

If you wish to obtain the original records, please give us a call at Shared Services, at 860-379-8583, by June 4, 2025.

Thank you!