

**TOWN OF NORFOLK – INLAND WETLANDS COMMISSION
NORFOLK TOWN HALL – 2ND FLOOR – 19 MAPLE AVENUE
REGULAR MEETING Draft Minutes
MONDAY, APRIL 7, 2025 - 7:00PM**



COMMISSION MEMBERS:

Hartley Mead, Chairman
Jill Chase
Myron Kwast

Rich Kessin
Bill Millard
Phil Lovett, Alternate

STAFF:

Stacey M. Sefcik, WEO

Marinell Crippen, Recording Secretary

1. **CALL TO ORDER & ROLL CALL.** 7:01 pm Present: Hartley Mead, Chairman, Myron Kwast, Bill Millard, Rich Kessin and Jill Chase
Also present: Stacey Sefcik, WEO and Marinell Crippen, Recording secretary
2. **AGENDA REVIEW** Stacey Sefcik would like to add 305 Mountain Road applications #23-002 and 23-004 to old business #2C. Bill Millard made a motion to add 305 Mountain Road to Old Business #2C, seconded by Jill Chase and approved unanimously.
3. **APPROVAL OF MINUTES.**
 - A. Bill Millard made a motion to accept the minutes of the March 3, 2025 regular meeting, seconded by Rich Kessin and approved unanimously.
 - B. Bill Millard made a motion to accept the minutes of the March 10, 2025 special meeting, seconded by Hartley Mead. The remainder of the agency abstained as they were not present.
 - C. March 26, 2025 special meeting. Tabled
4. **OPPORTUNITY FOR PUBLIC COMMENT:** None
Ted Otto and Joel Nelson were introduced as possible members of the Wetlands Agency.
5. **OLD BUSINESS.**
 - A. Continued Discussion Regarding Inland Wetlands Application Fees.
Tabled
 - B. Discussion & Possible Action Regarding New Inland Wetlands Commission Members. Already introduced in Public Comment.
 - C. 305 Mountain Road applications #23-002 and 23-004. Stacey was contacted Thursday from an engineer on the project with a minor change concerning power lines on the property. This will be a change to the existing permit which they are being required to change from the electric company. The modification is outside Wetlands. Ms. Sefcik believes it is a minor modification and does not need a new permit. Jill Chase made a motion to accept the modification to 305 Mountain Road, seconded by Bill Millard and approved unanimously.
6. **NEW BUSINESS.**
 - A. Application #25-001 Installation of Temporary Bridge over Hall Meadow Brook on Smith Road. Applicant/Owner: Town of Norfolk.

Matt Riiska, first selectman, representing the Town of Norfolk spoke. He explained that we lost the bridge in the storm of July of '23 and he needs to put in a temporary bridge before the state puts in a permanent bridge. The State of Ct has plans in place to replace the bridge. Funding is uncertain right now but when it does it will not happen until '26 or '27. Some residents are concerned about emergency units getting through on Smith Road. Mr. Riiska has been working with DEEP and Army Corp of Engineers to approve the replacing of the bridge. The town is using Cardinal engineer for the temporary bridge. Army Corp has approved the plans for the new bridge but Mr. Riiska is still waiting for DEEP. Hopefully for only 2 years until a permanent bridge is installed. Mr. Riiskah said that it should be approved within a month for the temporary bridge. Mr. Riiska said that he would have done it differently if he knew and had not removed the culverts, he would have put them back in. There is nothing left of the original culverts or guardrails. A motion was made by Myron Kwast to approve the emergency application of building a temporary bridge on Smith Road, seconded by Bill Millard and approved unanimously.

7. WEO REPORT. Ms. Sefcik said that there was nothing major to report. She is getting a few permits.

Ms. Sefcik also noted that the company putting in the new cell phone tower on Goshen East will fly a red balloon noting how high the tower will be on April 17th weather permitting, then if not good then 18th and then the 19th, from 10-1pm.

8. COMMUNICATIONS & BILLS. The budget has been sent to everyone and is going in tomorrow night.

9. ADJOURNMENT. Jill Chase made a motion to adjourn at 7:38 pm, seconded by Richard Kessin and approved unanimously.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "M Crippen".

Marinell Crippen