

Norfolk Cemetery Committee  
Wednesday, April 12, 2023  
4:00 PM Town Hall

*AGENDA*

Public Comments

Minutes: January 11, 2023

Approval of Cemetery Policy/Request for Burial Rights Form

Pond Town Cemetery fence status



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Matthew Riiska, First Selectman

Cemetery Committee Meeting  
Wednesday, January 11, 2023  
4:00 PM Town Hall

*Present:* Matthew Riiska, Sandy Evans, Linda Perkins, Joanne Gundlach and Stan Civco

The meeting was called to order at 4:00 p.m.

*Public Comments:* None

*Review of revised Cemetery Policy*

- The committee reviewed and made changes to the Cemetery Policy. The word "reservation" was removed from the policy. Another policy change is that a gravestone must be in place within one year. The town will place a temporary marker which will remain until the gravestone is in place.

*Review of revised Burial Rights Reservation Form*

- The committee reviewed the form and removed the word "reservation" from the top.

*Pond Town Cemetery fence status*

- Matt would like to contact Pleasant Valley Fence or Cape Cod Fence and look into a split rail fence made of PVC to cut down on future maintenance. The current wood fence is approximately 20 years old. Matt will get an estimate.

*Other Business*

- Matt received information and an application from the State of Connecticut Office of Policy and Management regarding a grant program for neglected cemeteries. The fence at Pond Town Cemetery falls within the grant criteria. The grant also covers repair of memorial stones. Matt will get some quotes for the fence and go from there. The grant application is due by February 6<sup>th</sup>.

The meeting was adjourned at 5:07 p.m.

Respectfully submitted,  
Barbara Gomez