

**Town of Norfolk  
Inland Wetlands Agency  
Town Hall  
Regular Meeting  
March 6, 2023 @ 7:00 p.m.  
Draft Minutes**



**Present:** Hartley Mead-Chair, Rich Kessin, Phil Lovett- alt., Jill Chase-alt.  
**Also Present:** IWO Michael Halloran

1. **Call to Order-7:00 pm**
2. **Roll Call-**Phil Lovett will sit for Byron Tucker and Jill Chase will sit for Clint Webb.
3. **Agenda Review-**
  - A- Move Peter Scott to Old Business C. after the gas spill update.  
Approval of minutes will be moved to after Peter Scott.
5. **Public Comment-** none. Hartley Mead wanted to let the public know that the agency members are not soil scientists, they are lay people. He said they learn from the professionals. Mr. Mead said that he brought this issue up because it pertains to this evening.
6. **Old Business-**
  - A. **Haystack Woods review -**

Work at Haystack Woods has started and they had some issues with water under the road, where the old road from the town garage came in, (Sta. 3=70 on addendum#2 2/27/23). Michael Halloran, Hartley Mead, Lou Barbagallo, Kate Johnson, Ken Hrica, and the representatives from Guerrera doing the work all met at the site. There were no Wetlands on the road in the approval plans but there were Wetlands on both sides of it. It now appears there are Wetlands in the middle of the road so any work that needs to be done needs to be approved by the Wetlands. Lou Barbagallo spoke and said that they had George Logan, a soil scientist, look at the area and he had no issues with it. They found an old pipe under the road and the recommendation was to remove the pipe since it wasn't serving a function anymore and the water should follow its course down the side of the road. Phil Lovett read a letter from George Logan. Phil Lovett didn't see how it would flow down and go into the swale and he recommend they put in some kind of berm to catch the storm water and didn't think just planning on the

stones under the road to allow the water to leach through did not make sense. Mr. Lovett also mentioned that in the winter you could have frost heaves under the road that makes the asphalt move. Hartley Mead suggested that they have Todd Parsons who has worked with the Town in the past, to review their plans. Hartley Mead made a motion to have Todd Parsons review and respond to the changed plans, seconded by Rich Kessin and approved unanimously.

Mr. Mead also noted that the Agency should be notified of any modifications to the approved plans. The Agency will determine if any modification is major or minor and requires a review. Michael Halloran will contact Todd Parsons.

**B. Review and update of gas spill**

Michael Halloran emailed a gas spill report from Verdantas to the Agency which explains where they are at with testing and remediation. They have not been granted full access yet to test all areas.

**C. Peter Scott**

A project the Agency had approved in 2021, 362 Doolittle Drive) where they were securing a lake house at Doolittle lake using Helico Piles and steel beams but have now decided to only use more Helicos with wood beams instead, but a significant number of more Helicos. The Agency originally approved 7 piles but Mr. Scott is now hoping to install 29 including 3 in the water. Peter Scott explained that there are no significant changes to the plan and that he wanted to keep the Agency informed.

**4. Approval of Minutes**

Hartley Mead made a motion to approve the minutes of the February 6, 2023 meeting as amended, Rich Kessin seconded and it was approved unanimously.

**7. New Business-**

**Discussion of possible regulation changes**

Discussed was the need for a definition of logging in the regulations. The Agency decided to find out from DEP Forestry Division what their definition is. Michael Halloran will call Darcy Winter and see if the state has any kind of definition.

**8. WEO Report-**

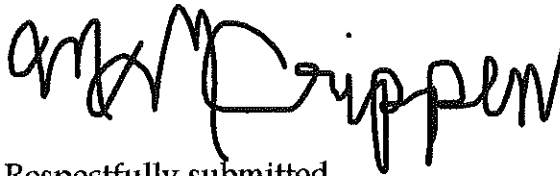
Matt Riiska said that the town will be cutting the pipe on Mountain Road.

**9. Communications and Bills**

Minutes from P&Z were passed out to the Agency.

Jill Chase and Hartley Mead are going to the annual meeting of the Connecticut Association of Wetland Scientists.  
Hartley Mead mentioned that the Agency will have a field trip looking for skunk cabbage.

**10. Adjournment-**Rich Kessin made a motion to adjourn the meeting at 8:15 seconded by Phil Lovett, and approved unanimously.

A handwritten signature in black ink, appearing to read "Marinell Crippen". The signature is written in a cursive style with a long, sweeping line extending upwards from the end of the name.

Respectfully submitted,  
Marinell Crippen, Secretary