

TOWN OF NORFOLK
OPEN BURNING INSTRUCTIONS

1. Make sure you have a signed permit by the resident/owner of the property where the burn is to take place. Permit must be available at the burning site.
2. Make sure you are burning only brush no larger than 3" in diameter.
3. You must not leave your fire unattended. You are responsible for taking all precautionary measures to prevent the fire from spreading beyond your controlled area. (It would be in your best interest to have a water source available).
4. If you violate any of the above, and the police, fire department or Department of Energy and Environmental Protection are called, you have committed a misdemeanor crime subject to a fine and/or imprisonment. CGS Sec. 23-48.
5. You must receive verbal permission from a local burning official on each day you plan to burn.
6. All burning must be conducted between the hours of 10:00 a.m. and 5:00 p.m.
7. For permission to burn Monday through Friday contact the Selectmen's Office at 860-542-5829.
8. For Saturday and Sunday burning only –
 - Log on to the NVFD website (<http://norfolkfire.org/>)
 - Under "Navigation" on the left side of screen click "Weekend Open Burning" then on "Open Burning".
 - Read instructions and click on #11 Fire Danger and #12 Air Quality.
 - o You cannot burn if the forest fire index is high, very high or extreme
 - o You cannot burn if the air quality index is 75 or greater anywhere in the StateIf either of the two conditions fall within this danger range you can stop now. You will not be allowed to burn.
 - If the above two conditions (#11 and #12) are within the approved perimeters you may now **fill out the form towards the top of the page** (Contact form for all weekend burning requests) **and click send e-mail.**
 - A burning official will contact you within the hour to give verbal permission

**LOCAL OPEN BURNING OFFICIAL
APPLICATION AND PERMIT FOR
OPEN BURNING OF BRUSH ON RESIDENTIAL PROPERTY**

PERMIT NUMBER:

TOWN OF: Norfolk

APPLICANT INFORMATION

Applicant Name:		Applicant Signature:	
Applicant's Address:		Home Phone:	
Applicant's Email:		Cell Phone:	

Applicant to Check Box for Declaration:

I DECLARE THAT I AM A RESIDENT OF THE ADDRESS AS ENTERED ON THIS FORM, THAT THIS PROPERTY HAS A CERTIFICATE OF OCCUPANCY, AND THAT I WILL ABIDE BY THE CONDITIONS OF THIS PERMIT AS SET FORTH IN THIS DOCUMENT.

PERMIT CONDITIONS

- This is a valid permit only when signed by the Local Open Burning Official.
- The permit DOES NOT relieve the permittee of any legal liability, which may be incurred as a result of the fire.
- Failure to adhere to the conditions of the permit may result in penalties and/or other enforcement actions.

This Permit is NOT Valid Under the Following Conditions	<ul style="list-style-type: none"> • When national or state ambient air quality standards may be exceeded. • Where a hazardous health condition might be created. • When the Air Quality Index (AQI) is predicted to be 100 or higher anywhere in the State as indicated in the Table entitled "Predicted Daily AQI Maximums for Month/Day/Year" as found at www.ct.gov/deep/aaq • When the Forest Fire Danger Level is high, very high, or extreme, as found at www.ct.gov/deep/forestfiredanger • When there is an advisory from the State of Connecticut's Department of Energy and Environmental Protection of any air pollution episode.
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General Conditions: Applicable to All Permits	<ol style="list-style-type: none"> 1. Open burning is limited to the burning of brush only, on residential property upon which the permittee resides. Only Brush (defined as shrubs, vegetation or prunings, the diameter of which is not greater than three inches at the widest point) may be burned. Burning on property not zoned or classified as residential is prohibited. 2. Burning must cease if so directed by any member of the Town Fire Marshal's Office, any Officer of the Fire Department, any designated municipal official responsible for enforcing the open burning laws and ordinances, or any Official of the State Department of Energy and Environmental Protection. 3. During the burn, all reasonable measures to assure complete combustion and reduce excessive smoke are to be taken. 4. At no time during the burn should the fire be left unattended. 5. At the completion of the burn period, all embers and coals must be extinguished and wetted, so as to prevent smoldering and fugitive ash emissions. 6. All reasonable safety precautions are to be taken, including the clearing of grass and trees in the burn area, wetting down of the surrounding area, and the placement of fire extinguishers and hose lines. 7. This permit must be immediately available on site during the burn. 8. Burning may only be conducted between the hours of 10:00 A.M. and 5:00 P.M. on a sunny or partly sunny day with the wind speed between five and fifteen miles per hour. The burn pile must be completely extinguished by 5:00 P.M. and all embers and coals must be extinguished and wetted (see Condition 5 above). 9. Burning may not create a nuisance to nearby properties.
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THIS SECTION TO BE COMPLETED BY THE LOCAL OPEN BURNING OFFICIAL

Special Conditions: Applicable if Checked	<p><input type="checkbox"/> Burning may be initiated only in the presence of the Open Burning Official.</p> <p><input type="checkbox"/> A fire crew and appropriate apparatus must be stationed at the burning site.</p> <p><input type="checkbox"/> Burning may not take place when the wind is from the ____ direction.</p> <p><input type="checkbox"/> Burning must be conducted on: ____ day(s) between the following dates:</p> <p><input checked="" type="checkbox"/> From: ____/____/____ to ____/____/____</p> <p><input checked="" type="checkbox"/> Final verbal approval must also be obtained on the day of and prior to the burning by calling <u>860-542-5829</u>.</p> <p><input type="checkbox"/> List municipal Open Burning Ordinance Requirements:</p> <p><input type="checkbox"/> Violation of the terms and conditions of this permit may cause the forfeiture of your ability to qualify for a permit in the future.</p> <p><input type="checkbox"/> Other conditions:</p>
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This application is **DENIED** for the following reason(s):

This permit is **GRANTED**

Local Open Burning Official's Signature:	Town: Norfolk	Date:
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