

Board of Selectmen Meeting
April 6, 2022
4:30 PM Town Hall

Present: Matthew Riiska, Sandy Evans, Paul Madore, Barbara Gomez, Linda Perkins and Phylis Bernard

The meeting was called to order at 4:30 p.m.

Public Comments: None

Minutes: March 2, 2022

MOTION P. Madore to approve the minutes of the March 2, 2022 meeting as presented.
Second M. Riiska. Carried unanimously.

Appointment: Cemetery Committee – Linda Perkins

MOTION S. Evans to appoint Linda Perkins to the Cemetery Committee with no term expiration.
Second P. Madore. Carried unanimously.

Solar at Landfill

- Lodestar will be presenting their plan to the Planning & Zoning Commission next Tuesday, 4/12/22. Also, they will be going through the State of Connecticut Siting Council and the DEEP for approval. The Planning & Zoning Commission will be advising Lodestar regarding the use of land. In addition, Lodestar will be presenting their plan to the Inland/Wetlands Commission the first week in May. M. Riiska is hoping to get the contract for Lodestar onto the Call of the Town Meeting in May.
- In addition to the original 10 acres the plan being presented to Planning & Zoning and Inland/Wetlands include another 3.2 acres of solar panels. This additional acreage enables them to take advantage of the maximum number of kilowatts they can produce at the site. Revenue to the Town of Norfolk for the original 10 acres would have been \$25,000/year vs. \$35,000/year we will receive for 13-14 acres.
- M. Riiska has provided all information to Mike Halloran and our consultant Kirt Mayland who is working with our attorneys to finalize the contract.

Establishment of Website Committee

- Effective 7/1/22 the Coalition for Sound Growth will be turning over the financing of the town's website to the town. M. Riiska will be appointing a Website Committee to take over the management of the town website. Rules, guidelines and a budget will be set up for the committee to adhere to. It is important that the website be user friendly and all town government information i.e. agendas, minutes, various applications etc. be easily accessible and take priority. Although the website acts as way to sell Norfolk to tourists, it is equally important that it functions well on the business side. It will be the responsibility of each department to make sure their information is kept up-to-date.

Website Committee (continued)

- M. Riiska is working on a FY 22/23 budget for the website which is currently at \$14,300 but may change as he is still researching all the associated costs.

City Meadow – Friends of the Meadow

- The ongoing work in City Meadow is being financed through the generosity of the Norfolk Foundation and should be completed in June. Once this work is done the City Meadow Committee will be disbanded and a “Friends of the Meadow” committee will be set up to organize fundraising, maintenance, events, etc. There will be a Friends of the Meadow meeting on Saturday, April 16th at 9:00 a.m. at the Town Hall to discuss how the committee will be structured. This committee will not be a town committee but will be structured like the Community Associates acting independently from the town.

Selectman’s Report

- A Selectmen’s Special Meeting to discuss the budget will be held tomorrow at 4:30.
- Mountain Road Bridge – work has begun and that section of road will be closed through the end of September.
- River Place Bridge – Work will begin soon and should be completed by November 30th.
- Brennan Construction will be working on the water main on Mountain Road from Route 272 to Falls Village this Summer. This project will be coordinated with the Mountain Road Bridge construction so that the road is not dug up twice. Also, there have been two water main breaks on Westside Road between the bridge and Route 44. After the Mountain Road Bridge is complete the water mains from Westside to Mountain Road will be completed.
- The new fuel tank, paid for with LOCIP money, has been installed at the Public Works Garage. This tank has a monitoring system and all employees must enter their truck # and a code. This will enable us to keep better track of our usage. M. Riiska has informed Botelle School and Regional School #7 that we will no longer allow the school buses to fuel up at the Public Works Garage, so they need to make other arrangements.

MOTION S. Evans to adjourn at 5:15 p.m. Second P. Madore. Carried unanimously.

Respectfully submitted,

Barbara Gomez