

Board of Selectmen Special Meeting  
Tuesday, November 16, 2021  
4:30 PM Town Hall/Zoom

*Present:* Matthew Riiska, Sandy Evans, Paul Madore and Barbara Gomez  
*Present via Zoom:*

The meeting was called to order at 4:30 p.m.

*Public Comments:* None

*Minutes:* October 6, 2021

**MOTION** P. Madore to accept the minutes of the October 6, 2021 meeting as presented. Second S. Evans. Carried unanimously.

*Approval of 2022 Meeting Schedule*

**MOTION** P. Madore to approve the 2022 Meeting Schedule as presented. Second S. Evans. Carried unanimously.

*Tax Collector Appointment – Sarah Bruso*

At the May 10, 2021 Town Meeting the Board of Selectmen recommended an amendment to the Town Code to change the tax collector to an appointed position. During the September 30, 2021 Town Meeting the code change was approved with the appointment to take place no earlier than two weeks after the municipal election held on 11/2/21.

**MOTION** M. Riiska to appoint Sarah Bruso as the Town of Norfolk Tax Collector effective 11/17/21. Second S. Evans. Carried unanimously.

*Homeland Security Region #5 MOA approval*

M. Riiska reviewed the memorandum of understanding between the State of CT Department of Emergency Services & Public Protection and DEMHS (Department of Emergency Management and Homeland Security) regarding the mobile communications vehicle (trailer). The trailer is used by the entire DEMHS Region #5 and housed here at the NVFD. This trailer is a valuable asset and does get used. Richard Byrne received a grant recently for repairs. This is an agreement between the State of CT and the Town of Norfolk stating we will serve as custodian of the trailer for Region #5. (Copy of MOA attached and a permanent part of this record)

**MOTION** S. Evans to approve the above resolution. Second P. Madore. Carried unanimously.

*Sale of Property at 998 Litchfield Road*

Through a foreclosure the Town of Norfolk recently sold the piece of property at 998 Litchfield Road to the abutting property owner for \$6,000 with the stipulation that they will remove the building on the property within 90 days. Attorneys Ackerly & Brown, who have been working on this since 5/8/19, have agreed to settle on \$6,000 for the legal fees.

**MOTION** S. Evans to accept Ackerly & Brown's offer transfer the \$6,000 in lieu of payment of \$8,578.98. Second P. Madore. Carried unanimously.

*Approval for the use of LoCIP Funds for the installation of security camera at the Ambulance Garage*

M. Riiska is looking for a motion to use LoCIP Funds for the security cameras at the Ambulance Garage. The cameras cost \$2,000 and were installed by Kevin Haitsch at no cost to the town. There was also an invoice from Finney Electric in the amount of \$1,400 for the wiring.

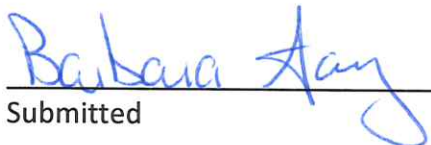
**MOTION** S. Evans to use LoCIP Funds for the installation costs of the security cameras.  
Second P. Madore. Carried unanimously.

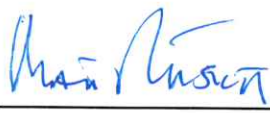
*First Selectman Report*

- Haystack Woods Road – Once the road is physically in and meets all the Planning & Zoning requirements, the Planning & Zoning Commission will make their decision on whether or not to approve it as a town road.
- Bald Mountain Road – John Rotolo, owner of All the Tired Horses Farm (formerly Yale Farm), has expressed an interest in acquiring the road at the top of Bald Mountain (where the road is surrounded by his land – approximately ½ mile). This would require abandoning that portion of the road which would need to go to a Town Meeting for approval. M. Riiska would like some type of compensation to repair the road to the top of the hill which is in very poor condition. There are multiple components to this request including notifying the State of CT that we no longer maintain that portion of road.

**MOTION** S. Evans to pursue abandoning the top section of Bald Mountain Road to the current owner of All the Tired Horses Farm and taking this request to a Town Meeting.  
Second P. Madore. Carried unanimously.

**MOTION** S. Evans to adjourn at 5:02 p.m. Second P. Madore. Carried unanimously.

  
Submitted

  
Approved