

Board of Selectmen's Meeting  
Wednesday, January 4, 2023  
4:30 PM Town Hall

*Present:* Matthew Riiska, Paul Madore, Sandy Evans, Barbara Gomez and Phylis Bernard

The meeting was called to order at 4:30 p.m.

M. Riiska made a modification to the agenda reporting that the appointment of a new member to the Inland/Wetlands Commission will be postponed until next month as we did not receive an official resignation from one of the current members.

**MOTION** M. Riiska to add to the agenda the reappointments of Richard Kessin and Byron Tucker to the Inland/Wetlands Commission and the appointment of a Hearing Officer to the Planning & Zoning Commission. Second P. Madore. Carried unanimously.

*Public Comments:* None

*Minutes:* December 7, 2022

**MOTION** P. Madore to approve the minutes of the December 7, 2022 meeting as presented. Second M. Riiska. Abstained S. Evans. Motion carried.

*Appointments: Inland/Wetlands Commission and Website Committee*

**MOTION** S. Evans to reappoint Richard Kessin and Byron Tucker to the Inland/Wetlands Commission with the terms to expire on 12/26/25. Second P. Madore. Carried unanimously.

**MOTION** S. Evans to appoint Avice Meehan to the vacancy position on the Website Committee with the term to expire 7/1/26. Second P. Madore. Carried unanimously.

Prior to the appointment of a Hearing Officer for the Planning and Zoning Commission there was discussion regarding the job description and reason for this appointment.

**MOTION** S. Evans to appoint Charles Ebersol as the Hearing Officer to the Planning & Zoning Commission. Second P. Madore. Carried unanimously.

*Selectman's Report:*

- Fuel Spill – cleanup and monitoring ongoing and will continue as long as it takes. They are trying to get in to do some excavation work at 97 Greenwoods Road East. The containers holding the contaminated soil at the Town Farm are slowly being removed.
- Fuel Spill - M. Riiska is in the process of submitting documentation to Federated Insurance Company for reimbursement to the Town. We currently have approximately \$170,000 of claims we are submitting.
- Hillside Street – Aquarion Water Company has replaced the water main, at no cost to the Town, and are in the process of hooking up the homes.
- Maple Avenue Reconstruction– M. Riiska is collecting the information from Cardinal Engineering and the job will be going out to bid within the next few weeks. The bid will include all of the work on Maple Avenue. A pre-bid meeting will be held to discuss exclusion of the section from Pettibone Lane to 51 Maple Avenue as this area will be covered by the fuel spill claim.

*Selectman's Report (continued)*

- Haystack Woods - The Town received an additional \$1.3 million dollars of State funding for The Foundation for Norfolk Living and work will be moving forward with Guerrero Construction.
- Budget – Meetings will begin soon to discuss the budget for fiscal year 23/24. M. Riiska updated the Board of Finance at their last meeting on the Town's long-term debt. A balance of \$132,000 is still owed over the next three years for the EMS Building and the Botelle School windows. The new firehouse will be requiring a lot of preliminary work with Inland/Wetlands, Planning & Zoning and possibly the Army Corps of Engineers which will push the timeline further out. M. Riiska would like to see a zero increase in this budget.
- The old NVFD tanker truck is currently at New England Truck Builders while they work on a quote to modify it into a plow truck. We will make a decision after reviewing the quote as to whether or not to keep it or purchase another F550. Our new F550 is working well on the smaller roads and in the Town center.
- Incentive Program – S. Evans asked about the status of the new State legislation regarding incentive pay. M. Riiska said we may have to make adjustments to our Town ordinance depending on how we wish to move forward with the method of payment. Discussion ensued regarding the volunteer criteria.
- River Place Bridge – M. Riiska met with the contractors and because of some issues they have run into they will be requesting another extension into September.

**MOTION** P. Madore to adjourn at 5:05 p.m. Second S. Evans. Carried unanimously.

Respectfully submitted,

  
Barbara Gomez, Secretary