

**NORFOLK BOARD OF FINANCE  
MINUTES OF JUNE 14, 2022 MEETING**

Members present were: M. Sconyers, G. Allyn, S. Anderson, N. Ritson and J. Torrant.

Alternate members present were: L. Battis and K. Hester.

K. Hester was initially appointed to fill in for J. Torrant until his arrival.

L. Battis was appointed to fill in for G. Mudge.

The meeting was called to order at 7:30 p.m. by M. Sconyers.

The May 9<sup>th</sup> and 10, 2022 minutes were approved on Motion of G. Allyn, second by S. Anderson, and unanimously approved.

Under correspondence: the two requests for refunds for excessive payment of taxes were approved on Motion of G. Allyn, second by N. Ritson and unanimously approved.

The First Selectman reported that there were three (3) areas the Town did poorly on: legal fees, Public Works repairs and engineering fees. There were necessary legal fees regarding matters between Planning and Zoning Commission and placing a lien on a property as well as negotiations for Public Works; there were necessary Public Works repairs, including the one truck that struck a raised manhole and other repairs. The Selectmen have put money in next year's budget for the purchase of a smaller plow truck.

The First Selectman discussed the various engineering fees and implementing a streamlined process to track spending and reimbursements for all of the bridge work. One bridge gets reimbursed at 80%, another at 50%. The Town has three (3) good size projects that are ongoing: the Mountain Road bridge, the River Place bridge, CBGB for Haystack Woods and the acquisition of 38 acres. Going into next year, the goal is to let everyone know in the simplest way possible where money is going for multiple projects.

The First Selectman discussed the Fire Department tanker truck. The Town placed a down payment on the chase (which is still not in) of \$112,000; the Town put in ten percent (10%) and the Fire Department contributed \$60,000. There is \$52,000 remaining that the Town will have to come up with. M. Riiska will ask for additional donations from the Fire Department. The Town may need to use Capital funds for that, or other funds, from stocks, etc., funding is still being considered. There have been discussions with the American Rescue Plan Act (ARPA) committee regarding using a portion of the ARPA funds to pay the balance of the tanker truck. The tanker truck balance is approximately \$212,000. There is approximately \$118,000 still remaining of ARPA funds to help out businesses impacted by COVID.

The Board had no questions regarding the Treasurer's report.

Regarding the American Rescue Plan Act (ARPA): The Norfolk Pub sent numerous emails and requests for assistance with equipment that was ruined due to a power issue. Businesses have gone through a tough time. The ARPA committee will be meeting in a couple of weeks to review applications. The deadline to apply is June 17, 2022. There are approximately 16-17 applicants. The Board has already voted to allocate \$74,000 towards the sewer district generator that is now in place, as well as earmarking \$78,000 for the slide at Botelle school (\$26,000 of which has already been paid). The ARPA committee is in the process of vetting applicants and has had numerous discussions about the allocation cap per applicant. Norfolk has a very small pool of money to allocate.

The Board voted to approve Norfolk Pub's application for \$5,000 from the American Rescue Plan Act funds on motion of N. Ritson, second by G. Allyn and unanimously approved.

There was nothing under 2/3 vote.

There was no Public Comment.

On Motion of J. Tarrant, second by S. Anderson and unanimously approved, the meeting adjourned at 7:48 p.m.

Respectfully submitted,

Jennifer M. Ryan, Secretary