

## NORFOLK PLANNING & ZONING COMMISSION

Special Meeting

Conducted Via Zoom

April 27, 2021 @ 6:30 p.m.

### Approved Minutes

**Present:** Tom Fahsbender-Chair, Lawrence Freedman, Paul Madore, Christopher Schaut, Melissa Renkert, Edward Barron, West Lowe (alternate), Kevin Gundlach (alternate)

**Also Present:** ZEO Michael Halloran

1. **Call to Order**-6:34 pm
2. **Roll Call** –Alternate Kevin Gundlach sat for Marion Felton.
3. **New Business-**
  - A- Dawn Whalen, executive director of Norfolk Foundation, presented the idea that the Hub would like to have food/beer trucks on Monday nights after their meetings at Robertson Plaza/Station Place. Discussion ensued. Lisa Atkins, co-chair of Norfolk Foundation, and Michael Selleck, board member of Norfolk Foundation, participated in the conversation as well. Discussed was the option of special permit or making new regulations. It was decided that Michael Halloran will talk to Dave Cusick and Glenn Chalder concerning the legalities of food/beer trucks on town property. He will then present to the P & Z board and the discussion will be moved to the June meeting.
  - B- Next discussed was the acceptance of application #21-012 for next public meeting. Bartosz Toczyłowski studio LLC on behalf of Colleen Hellerman was available to answer questions concerning the building of a 5 bay equipment barn and associated site improvements. Accessory uses under 3.031 state that a special permit is needed and not a zoning permit because it is larger than 4 bays and larger than the house. Jones Brokaw, representative for owner Colleen Hellerman, was also in attendance. A motion accepting the application to be heard at a Public Hearing scheduled for May 11<sup>th</sup>, 2021 was made by Lawrence Freedman, seconded by Christopher Schaut, and approved unanimously.
  - C- Jonathan Sanoff, who was in attendance, was recommended to fill the alternate position by June Peterson, Democratic town committee co-chair. Jonathan spoke and expressed his desire to become an alternate on the board and answered questions. A motion to approve Jonathan Sanoff as an alternate was made by Edward Barron, seconded by Melissa Renkert, and approved unanimously.

D- Discussed was lawyer Dave Cusick's possible conflict of interest in representing the P & Z commission and also advising on Haystack Mountain subdivision.

It was decided that Michael Halloran would talk to Glenn Chalder about getting another lawyer because Dave Cusick mentioned wanting to retire by the end of the year. Otherwise he will continue helping the committee as a lawyer in his present position.

It was also decided that a Lawrence Freedman and Edward Barron will reside on a subcommittee to screen a possible new lawyer. Michael will give them a list of lawyers.

**4. Bills and Correspondence-**

A- Confirmed that all received minutes from Inland Wetlands Regular meeting from March 1, 2021.

B- A motion for the payment of \$750.00, invoice #1762, to Planimetrics for February was made by Paul Madore, seconded by Christopher Schaut, and approved unanimously.

**5. Adjournment-**A motion to adjourn was made at 8:43 by Melissa Renkert, seconded by Christopher Schaut, and approved unanimously.

Respectfully submitted,

Marinell Crippen, Secretary