

MINUTES  
ANNUAL TOWN MEETING  
7:00 PM MONDAY, MAY 10, 2021  
BOTELLE SCHOOL

The Annual Town Meeting of the electors and citizens qualified to vote in Town Meetings of Norfolk, was held at Botelle School, 128 Greenwoods Road East, Norfolk, Connecticut on Monday, May 10<sup>th</sup>. The meeting was also available for viewing through a Zoom link. The meeting was called to order by the Town Clerk.

The first order of business was to elect a moderator. Richard Byrne was nominated and unanimously elected. He announced each item of the call would be read and voted on individually.

1. To consider and act on a resolution to require the Norfolk Board of Finance to maintain the Town "Positive Fund Balance" at no less than 15% of the approved Town Budget then in force in determining whether to recommend the transfer of monies from the Positive Fund Balance in setting the annual Town Budget.

Michael Sconyers proposed and Alexandria Evans seconded the motion to approve item 1 on the agenda. Accepted unanimously.

2. To consider and act upon a resolution to authorize a majority of the Board of Selectmen to receive and expend not more than \$7,500 from the Moore Bailey Trust for the purpose of maintaining the plantings in the town center and city meadow.

Sally Carr proposed and Alexandria Evans seconded the motion to approve item 2 on the agenda. Accepted unanimously

3. To consider and act upon a proposal to authorize the Board of Selectmen to apply for and expend any federal and/or state grants for and by the Town.

Ann DeCerbo proposed and Alexandria Evans seconded the motion to approve item 3 on the agenda. Accepted unanimously.

4. To consider and act upon a resolution,
  - a. To authorize the issue of notes for the Town in anticipation of the receipt of taxes for the fiscal year commencing on July 1, 2021, in the amount not to exceed \$500,000 and to determine or authorize a majority of the Selectmen and the Treasurer to determine, the amount, date, interest rates, maturities, form and other details of the notes.
  - b. To authorize the use of such note proceeds to pay budgeted expenditures for the 2021-2022 fiscal year or to pay necessary expenditures approved by the Board of Finance pending the adoption of the 2021-2022 budget.
  - c. If bonds, notes, or obligations authorized by the resolution are issued on a tax-exempt basis to authorize a majority of the Selectmen and Treasurer to bind the Town pursuant to such representation and covenants as they deem necessary or advisable in order to maintain the continued bonds or notes, including covenants to pay rebates of investment earnings to the United States in future years.

Sandy Evans proposed and Larry Hannifin seconded the motion to approve item 4 on the agenda. Accepted unanimously.

5. To nominate and elect one person, to represent the Town of Norfolk on the Regional School District #7 Board of Education to finish three (3) years of a four (4) year term commencing July 1, 2021 and ending June 30, 2024.

Matthew Riiska nominated Kim Crone. Second Alexandria elected unanimously.

6. To nominate and elect one person, to represent the Town of Norfolk on the Regional School District #7 Board of Education for a four (4) year term commencing July 1, 2021 and ending June 30, 2025.

Matthew Riiska nominated Debbie Bell. Second Alexandria Evans –elected unanimously

7. To consider and act upon a recommendation from the Pension Committee and Board of Selectmen to amend the Code of the Town of Norfolk, Chapter 41, Article II, Pensions, eliminating the Defined Contribution Plan age requirement section reading “provided that they have reached their 25<sup>th</sup> birthday”.

Matthew Riiska proposed Alexandria Evans seconded the motion to approve item 7 on the agenda. Accepted unanimously.

8. To consider and act upon a recommendation from the Board of Selectmen to amend the Code of the Town of Norfolk, Chapter 50, Article II, Tax Collector to read “Commencing with the 2021 election cycle the Tax Collector shall be appointed by the Board of Selectman”.

Matthew Riiska proposed and Alexandria Evans seconded the motion to approve item 8 on the agenda. Accepted unanimously.

9. To consider and act upon a resolution appropriating \$275,000.00 for the purchase of the following: A Roller for \$30,000; Wacker Model #RD18-100 for the Public Works Department, a Tractor for \$65,000; Avant 528 Loader for the Public Works Department includes bucket, snow blower, spreader, flail mower & broom and a Heating Oil Tank for Botelle School, \$180,000 which is eligible for a 30.36% reimbursement from the CT School Construction Grant Program and authorizing such purchases.

- a. The Treasurer and/or First Selectman are authorized to execute any and all documents required in connection with any of the foregoing.

Michael Sconyers proposed and Alexandria Evans seconded the motion to approve item 9 on the agenda. Accepted unanimously.

10. To consider and act upon the Town’s annual budget for the fiscal year commencing July 1, 2021 as recommended by the Norfolk Board of Finance.

Michael Sconyers proposed and Sally Carr seconded the motion to approve item 10 on the agenda. Accepted unanimously.

Meeting was adjourned at 7:25PM.

Dated this 10<sup>th</sup> day of May, 2021.

Sincerely,   
Town Clerk

Topic: Annual Town Meeting

Time: May 10, 2021 07:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/83670445884?pwd=Y2w1bnBHc3FhVHJQdGxFT3djV3hTd309>

Meeting ID: 836 7044 5884

Passcode: 268023

Dial by your location 929 205 6099 US (New York)  
Passcode: 268023

Meeting ID: 836 7044 5884