

Board of Selectmen's Meeting
December 1, 2020
4:30 PM Town Hall

Present: Matthew Riiska and Sandy Evans

Present via Zoom: Paul Madore, Phylis Bernard and Kurt Steele

The meeting was called to order at 4:35 p.m.

Public Comments: None

Minutes: November 10, 2020

MOTION S. Evans to accept the minutes of the November 10, 2020 meeting as presented.
Second M. Riiska. Abstained P. Madore. Motion carried.

2021 Meeting Schedule

After a short discussion it was decided that the Board of Selectmen's Meetings will be moved to the first Wednesday of the month at 4:30 p.m.

MOTION S. Evans to approve the 2021 Meeting Schedule with changes to the first Wednesday of each month. Second P. Madore. Carried unanimously.

Reappointments

Economic Development Commission – Elisabeth Borden, Katherine Johnson, William Brown, Majory Sue Frisch, Laurence Hannafin, Marie Lowe, Cathy Williams, Thomas McGowan, John Riedeman (alternate) and James Nelson (alternate) to 12/31/25

EDC Farmer's Market Committee – Lisa Auclair, Jan Alteri, Frank Christinat, Lisa Bequillard, Darla Lovett, Doug McDevitt, Grant Mudge, Mary Jo Tomaselli and Margaret Saxe to 12/31/23

Inland/Wetlands Watercourse Agency – Clint Webb, Melissa Robinson and Myron Quast (alternate) to 12/31/23

Torrington Area Health District Representative – Gloria Gourley to 12/31/23

MOTION S. Evans to reappoint above individuals to their respective committees to terms indicated. Second P. Madore. Carried unanimously.

Selectman's Report

- On the advice of our plan manager the Town of Norfolk will be offering lump sum payouts from our Defined Benefit Pension Plan to 26 individuals. Currently the town's annual cost for this plan is approximately \$97,000. The more individuals who accept the payout the less the cost to the town each year. The paperwork went out today and the individuals involved have until March 15, 2021 to make a decision.
- M. Riiska's Selectman's Corner this month broke down the following projects:
- River Place Bridge – currently in the engineering phase. We submitted \$98,816 in invoices to the State of CT and got reimbursed \$79,000. The total estimate of the job is approximately 1.6 million with the town's portion to be about \$320,000.

- Mountain Road Bridge – project is on hold until the DOT provides funding. Because of the pandemic the State of CT has pushed things back but we should hear something by the end of December. This project is a 50/50 split with the State at a cost of approximately \$310,000 to the town
- Maple Avenue – M. Riiska is in discussion with an engineering company to complete the plans.
- Firehouse Committee – We had our second meeting which included discussions with people from Plymouth who just completed their firehouse. We are currently in the early stages of working on plan designs and the process.
- Botelle School Oil Tank – Allied Engineering drew up the plans which we submitted for a quote. Two companies came out to look at the job and we received one quote for \$142,500. M. Riiska will be submitting this quote to the State of CT so that we can get some reimbursement back.
- Botelle School Roof – M. Riiska had a company come out to look at the roof. Some issues need to be addressed. One of the suggestions they made was not to go to the State of CT for funding because their requirements will drive the cost up considerably. Some of the materials on the roof are still in good condition and he suggested using a standing seam metal roof.
- The NVFD needs a new tank on the tanker truck. The Board of Finance agreed that the funding for the new tank could be taken from the capital funds.
- Credit cards will be implemented at the Town Hall in the near future.

2/3 Vote


The NVFD and ambulance, along with the Winsted Fire Department and ambulance, received a grant for \$250,000 for new radios. The Norfolk Fire Department's portion of the 35 radios will be \$23,702.65. The Norfolk Ambulance portion will be \$5,600. This will allow far better reception in Norfolk. M. Riiska is looking into the State of CT LOCIP funding to cover our portion. The Town of Norfolk currently has \$144,000 in its LOCIP account that sits with the State of CT and could be used for emergency communications.

MOTION S. Evans to add the vote for using LOCIP funding for the radios onto the agenda.
Second P. Madore. Carried unanimously.

MOTION S. Evans to allow M. Riiska to apply for LOCIP funds, not to exceed \$30,000 to be used for the purchase of emergency communication radios for the NVFD and Norfolk Ambulance.
Second P. Madore. Carried unanimously.

MOTION S. Evans to adjourn at 5:25 p.m. Second P. Madore. Carried unanimously.


Submitted


Approved