



**TOWN OF NORFOLK
ECONOMIC DEVELOPMENT COMMISSION
December 9, 2021, 5:00pm via Zoom
MINUTES**

Present: Libby Borden, Jenna Brown, Sue Frisch, Larry Hannafin, Kate Johnson, Marie Lowe, Tom McGowan, Jim Nelson, Michael Selleck
Absent: Jon Riedeman
Guests: Matt Riiska

Libby Borden called the meeting to order at 5:01 pm.

The minutes of the November 11, 2021 meeting were unanimously approved.

The EDC meeting schedule for 2022 was unanimously approved.

Kate reported that the Haystack Woods project is close to receiving its permits from the town. She is optimistic about state funding.

Michael has sent his third letter to the DOT about traffic calming. He is going to compose a shell letter to be used by all those who would like to join in a letter writing campaign about traffic safety in Norfolk.

Michael reported that the Welcome folders are close to completion and will be distributed to new residents and real estate brokers in the beginning of January.

Sue said that the website needs to be rebuilt. Jim Jasper will be working on it. Susan Caughman, who has much web experience, is joining the website committee. The survey received 132 responses, with many positive comments and some excellent suggestions.

Libby reminded the commission that the EDC had budgeted \$2,000 for WIN. Because the WIN website also has serious issues, Sue has asked for \$2,000 distribution to be made in early January.

Sue said that winter WIN is on schedule. Michael Cobb has joined the WIN committee as events coordinator.

On behalf of the Community Association, Marie reported that the fountain restoration work has been completed and the World War I monument will be repaired by spring. She noted that holiday wreaths have been put on the gateway signs.

Jim said that the Norfolk Summer Music Festival is being planned with its usual programming but because of the recent COVID news, the festival must now wait until

the University approves the plans. Going forward, students will be housed on campus because of risk management and for the coming season faculty will be housed in Manor House. Jim strongly regrets the university's decision that students must live on campus. Hosting students by the town was a tradition and a privilege and will be sorely missed by all.

Tom said that the train campaign is definitely moving forward. He urged anyone who wanted to be part of his video to let him know soon.

He reported that there are 12 listings in town and five already have accepted offers.

Jenna is working on Friday Nights on the Village Green which will run from June 24 to September 2. She has several events lined up but encouraged organizations to let her know if they want to participate. She definitely wants to have food trucks and asked Matt to help her clarify the regulations. It might be possible to park the food trucks on private property, thus circumventing the town regulations.

Matt would like to get the American Rescue Plan group together in early January.

There being no further business, the meeting was adjourned at 6:45.

Michael and Libby