

**NORFOLK BOARD OF FINANCE
MINUTES OF SEPTEMBER 14, 2021 MEETING**

Members present were: M. Sconyers, G. Allyn, G. Mudge, N. Ritson and D. Torrey.

Alternate member present was: S. Anderson.

S. Anderson was appointed to fill in for J. Torrant.

The meeting was called to order at 7:39 p.m. by M. Sconyers.

Minutes of the August 19, 2021 meeting were approved on a motion by N. Ritson, second by D. Torrey and unanimously approved.

Under correspondence, the request for refunds by the Tax Collector was approved on a motion of M. Sconyers, second by G. Mudge and unanimously approved.

The First Selectman reported, as far as the budget goes, we are holding where we should be with wages. However, there have been a number of issues with trucks in preparation for the winter season leading to putting a number of items on hold. Before winter, he would like to accomplish going back to North Colebrook Road, to do some drainage work, repair the potholes and skim-coat the road.

M. Riiska discussed the need for replacement of the Fire Department's tanker truck. The Fire department got four (4) quotes as the tanker truck has been leaking for close to two (2) years. They tried to find a vendor to repair it, but it needs to be replaced. The replacement cost is between \$328,000 - \$395,000. The lowest bid is the company the Fire Department wanted to use when they started the process, Midwest from Minnesota.

The Fire Department has \$60,000 towards the tanker truck this year, and may have more towards it next year. The chase (through Freightliner) costs \$116,000; the cost of the tanker installation is \$211,832. The downside is, if the truck is ordered now, it will not come in until January 2023. All of the quotes are very similar.

The First Selectman proposes putting a down payment on the chase of \$12,000. The balance of \$104,000 would be due in May 2022. Thereafter, the tank components would be \$211,832. M. Sconyers relayed that he and M. Riiska had a meeting, there is a Norfolk Trust account containing \$30,000, the Town has been paying a very small amount of interest to the Fire Department. The Board of Finance will ask the Fire Department to agree to liquidate the Trust to defray the expenses of the tanker truck.

The First Selectman stated the need to have a Town Meeting to expend that amount of money in the increments mentioned. He would like to order by October 1st. The Town would need funding out of Capital along with the funds from the Norfolk Trust to pay off the chase in May 2022.

M. Sconyers said Treasurer Chelsea Byrne is working incredibly hard. They looked at stocks owned by the Town since the mid-80s, valued at approximately \$180,000. M. Sconyers would like to sell the shares and put the funds into Capital Reserve so when the Board goes to the Town Meeting, they will have the funds and the truck will be paid.

The first issue is to go to the Fire Department with a formal letter to liquidate the Norfolk Trust to use the money to defray the cost of the tanker truck, on motion by M. Sconyers, second by S. Anderson the motion was unanimously approved.

The second motion is more significant, through assistance from S. Anderson, to sell the Town's shares of stocks and put the money into the Capital Reserve for the specific purpose of defraying the tanker truck purchase, motion amended by S. Anderson stating the need to make sure the stocks are not restricted/not earmarked, M. Sconyers moves to accept the amendment, on motion of M. Sconyers, seconded by N. Ritson, and unanimously approved.

Regarding the 2021-2022 budget review: Chairman Sconyers expressed concern that 22% of budgets have been expended, and requested a reminder from First Selectman Riiska to all departments to pay attention to the limits in their respective budgets.

N. Ritson had a question about the tanker truck and putting the money into the Capital Reserve, questioning if it should be placed in a different account. M. Sconyers said it is for the purpose/safest place to put it. It is not a slush fund.

There was nothing under 2/3 vote.

There was no Public Comment.

On Motion of D. Torrey, second by S. Anderson and unanimously approved, the meeting adjourned at 7:54 p.m.

Respectfully submitted,


Jennifer M. Ryan, Secretary

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September 2, 2021

Board of Finance
Norfolk, CT 06058

The following is a list of refunds.

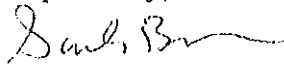
The below refunds are overpayments on real estate taxes, which were paid:

2020-01-0000656	MATTHEWS, Angela	refund- \$3,454.53
2020-01-0000690	National Iron Bank	refund- \$3,247.10

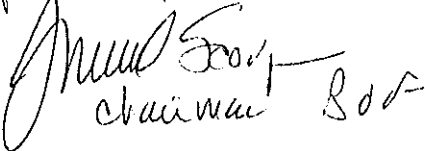
The below refunds are overpayments on motor vehicle taxes, which were paid:

2018-03-0050089	Aries Partners INC	refund- \$13.84
2019-03-0051798	TRAGER, Philip	refund- \$57.80
2020-03-0050014	ACHENBACH, Chadwick	refund- \$29.52
2020-03-00500028	ALEXSON, Margaret	refund- \$9.00
2020-03-0050425	Consolini & Landscaping	refund- \$140.33
2020-03-0050389	CHRISTIANSEN, Norman	refund-\$422.23
2020-03-0050390	CHRISTIANSEN, Rachel	refund- \$163.89
2019-03-0050411	CHRISTIANSEN, Rachel	refund- \$105.11
2020-03-0050629	FRISCH, Marjory	refund- \$47.61
2020-03-0050677	GIANSIRACUSA, Catherine	refund- \$14.45
2020-03-0050939	KAMENS, Christopher	refund- \$14.13
2020-03-0051894	WUORI, Daniel	refund- \$17.52

Respectfully,



Sarah Brusco, CCMC
Tax Collector

Approved by BOF 9/14/21

Chairman BOF