

NORFOLK BOARD OF ASSESSMENT APPEALS  
Regular Meeting  
March 14, 2020 @ 9:00 a.m.

**Minutes**

**Present:** Walter Godlewski - Acting Chair, Edward Barron.

**Absent:** Colleen Gundlach.

**1. Call to Order - 9:00 a.m.**

**2. Roll Call -**

**3. Agenda Review – None.**

**4. Election of Board Officers –**

- A.** A motion to elect Walter Godlewski Chair of the Norfolk Board of Assessment Appeals was made by Edward Barron, seconded by Walter Godlewski, and approved unanimously.
- B.** A motion to elect Edward Barron Secretary of the Norfolk Board of Assessment Appeals was made by Walter Godlewski, seconded by Edward Barron, and approved unanimously.

**5. Approval of Minutes -**

A motion to approve the minutes for the October 3, 2019, meeting was made by Walter Godlewski, seconded by Edward Barron, and approved unanimously.

**6. Review of Procedures –**

The Board reviewed the procedures for the meeting.

**7. Review of Applications –**

The Board reviewed the applications scheduled for the meeting.

**8. Hearings –**

- A.** Susan Dixon – Personal Property – Office Equipment – No decision was made.
- B.** Keith Goring – Personal Property – Automobile Shop Equipment/Vehicles – No decision was made.

**9. Adjournment –**

A motion to adjourn at 10:59 a.m. was made by Walter Godlewski, seconded by Edward Barron, and approved unanimously.

Respectfully submitted,

Edward M. Barron, Secretary