

Board of Selectmen Meeting  
March 3, 2020  
4:30 PM Town Hall

*Present:* Matthew Riiska, Sandy Evans and Paul Madore  
*Others:* Phylis Bernard and Wylie Wood

The meeting was called to order at 4:30 p.m.

*Public Comments:* None

*Minutes:* February 4, 2020

**MOTION** S. Evans to approve the February 4, 2020 minutes as presented. Second P. Madore  
Carried unanimously

*Reappointment:* Conservation Commission

**MOTION** S. Evans to reappoint John Anderson to the Conservation Commission with the term  
to expire on 2/17/23. Second P. Madore. Carried unanimously

#### *Selectman's Report*

- M. Riiska would like to have a Board of Selectmen Special Meeting on Monday, 3/9/20 at 5:00 p.m. to review the budget which he will be presenting to the Board of Finance on Tuesday, March 10th.
- The Botelle School Board of Education will be meeting with the Board of Finance the week after next
- The biggest expense in next year's budget will be the Mountain Road Bridge. 11 sets of bid specs went out and must be returned by Friday, March 13<sup>th</sup> at 2:00 p.m. M. Riiska will organize another informational meeting after we receive the bids.
- State of Connecticut TAR (Town Aid Road) money is still on hold.
- Tomorrow evening there will be a Regional School District #7 Special Meeting at 6:00 in the Newberry Media Center to review the budget. Norfolk's portion of the Regional #7 budget is down \$218,506 for next year.
- M. Riiska has been working with the ST of CT DOT to get new speed limit signs for the school zone on Route 44. The new signage is ready to be picked up. A representative from the DOT will be coming to Norfolk to tell us exactly where the signs should be placed.
- Local resident Michael Selleck took on a project to study the traffic speed along Route 44 using a radar gun in various areas at different times of the day. He wrote a letter to the DOT Commissioner and copied Rep. Maria Horne, Senator Kevin Witkos and the Governor. Senator Witkos' office called and offered assistance.
- River Place Bridge – Engineering work ongoing. 80/20 split with the federal government. We pay the engineering company and send the invoice to the ST of CT for reimbursement. We are currently on the 4<sup>th</sup> invoice. Bridge design and repair discussed.

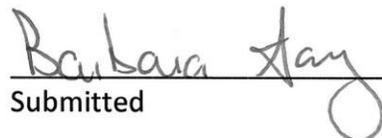
- M. Riiska has been working with the new Public Works Supervisor regarding our road maintenance program for the Spring. They will be meeting with a few paving companies to lay out a plan.
- Winter maintenance – Although there was not much snow this winter, we did get a lot of ice. We have spent approximately 75% of our road salt and overtime budget. We will have \$184,000 available for road projects this Spring (still waiting for approximately \$220,000 in TAR money from the State).
- We rent equipment through the Northwest Hills Council of Governments (NHCOG) at a reasonable rate. M. Riiska requested the use of the sweeper in April and May.
- M. Riiska reported he is really pleased with the new Public Works Supervisor, Troy LaMere. He also noted that Jim Powelzyk has been working out well at the Transfer Station and it has freed up Howard Crunden, our mechanic, to work more on town equipment.
- P. Madore asked if money left over in line items can be reallocated to other projects. Matt reported that he can make that request to the Board of Finance. He would like to put some money into the dirt roads, adding more process and grading.
- No large capital equipment needed this coming year
- P. Madore inquired about the equipment being used to clear the sidewalks. Why can't we just use a snowblower instead of a skid steer? We should address type of equipment choices prior to putting in new sidewalks. Matt reported that we just put a new set of tires on the skid steer. It also has a snowblower, plastic blade, a sweeper and a bucket. Although it's approximately 25 years old it is still a good piece of equipment.
- W. Wood inquired about the Botelle School oil tank replacement. Matt reported that the design work and the application are completed. Now it's a case of getting the paperwork to the State of CT OPM office. This will be a 64/36 split with the State of CT. Not sure if the funding will be available.

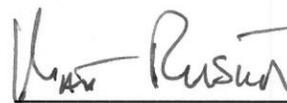
*2/3 Vote*

**MOTION** S. Evans to add the February 27, 2020 minutes of the special meeting to the agenda for approval. Second P. Madore. Carried unanimously.

**MOTION** P. Madore to approve the February 27, 2020 minutes as presented. Second S. Evans. Carried unanimously.

**MOTION** M. Riiska to adjourn at 5:04 p.m. Second S. Evans. Carried unanimously.

  
Submitted

  
Approved