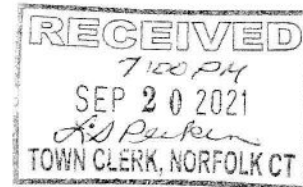


**Town of Norfolk  
Inland Wetlands Agency  
Town Hall, 19 Maple Avenue  
Monday September 13, 2021**



**Regular Meeting 7:00 pm  
Minutes**

1. Call to Order – 7:01 pm
2. Roll Call – Mead (Chair), Robinson (Sect'y), Lovett (alt), Kwast (alt) Mike Zizka (Town Attorney), Halloran (WEO)
3. Agenda Review – added items to Communications and Bills. Robinson moved, Kwast seconded, Approved
4. Approval of Minutes - Special meeting minutes August 30, 2021. Kwast moved, Lovett seconded. Approved
5. Public Comment – none
6. Old Business – Continuation of Public Hearing #21-004, Haystack Woods development

**Public Hearing 7:04 pm  
Minutes**

Kate Johnson appeared with Chris Smith, Land Use Attorney representing The Foundation for Norfolk Living. Ken Hrica, Engineer is also present. Kate described updated documents and drawings in packet. Documents were reviewed. Chair asked for final questions which were answered by applicant.

Atty Zizka read into minutes a draft motion for approval. The draft document describes eight additional conditions, limitations and modifications for discussion by commissioners. Discussion focused on bonding, access and easement. Atty Zizka read the modified conditions, limitations and modifications into the minutes.

A motion was made by Lovett and seconded by Kwast to close the public hearing. Approved.

**Regular Meeting 8:05 pm  
Minutes**

Kwast moved to approved the application as read by Atty Zizka, Lovett seconded. Deliberations followed where bond amount was amended to \$10,000. Lovett moved to amend the motion, Kwast seconded. A vote was taken and motion passed. Approved unanimously.

7. New Business - #21-013 Anne Childs, application for low retaining wall. Application shows placement of wall to prevent erosion. After review commissioners asked that silt fence be placed at 45 degree angles, hay bales be placed both at water's edge and staked above silt fencing to control storm water, and any removed material will be stored at driveway until replaced after completion of wall. Lovett moved, Kwast seconded. Approved.

8. WEO Report

9. Communications & Bills

- a. Invoice #11362216 Halloran Sage to Haystack Woods
- c. Invoice # 70220 Lenard Engineering to Haystack Woods

10. Adjournment at 8:51

Respectfully submitted,

Melissa Robinson