

Norfolk Planning & Zoning Commission

Regular Meeting

August 13, 2019

6:30 p.m.

Minutes - Draft

Present: Michele Sloane – Chair, Lawrence Freedman, Paul Madore, Chris Schaut, Schuyler Thomson, Marion Felton, Edward Barron (alternate), West Lowe (alternate)

Also Present: ZEO Michael Halloran

1. Call to Order – Meeting was called to order at 6:30 p.m.

2. Roll Call – Edward Barron to sit for Tom Fahsbender

3. Agenda review

#10. Should read discussion of Officers. Motion made to approve agenda change by Edward Barron, seconded by Marion Felton, and unanimously approved.

4. Approval of Minutes

Regular meeting July 9, 2019 - Motion to approve the amended minutes of July 9, 2019 made by Lawrence Freedman, seconded by Paul Madore and unanimously approved.

5. Public comment - None

6. New Business

Public Hearing 6:35 p.m. for Application #19-019 Town of Norfolk, City Meadow Modification of Special Permit for Buildings, Uses and Facilities to add a 600 SF deck and bench platforms

Michele Sloane read the legal notice for Application #19-019 into record. Mailing receipts received.

Bob Gilchrist presented the proposal for a 600 sq. ft. deck and 3 platforms to be added to the City Meadow. The original plans submitted had included these additions but were removed for budgetary reasons. Handicapped accessibility and maintenance were taken into consideration in the proposal. Approval has already been obtained from Inland Wetlands for this project. Continuing maintenance for current and future decking was discussed. Motion was made to close the public hearing by Schuyler Thomson, seconded by Paul Madre and unanimously approved. Marion Felton made a motion to approve the Application for the purposes of public convenience and to enhance public facilities and as compliant with the POCD. The motion was seconded by Lawrence Freedman and unanimously approved.

7. Old Business - None

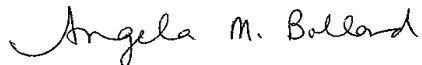
8. Bills and Correspondence

Connecticut Federation of Planning and Zoning Agencies Quarterly Newsletter Planimetrics invoice #1605- 1,017.51. Motion made by Lawrence Freedman, seconded by Schuyler Thomson and unanimously approved.

9. ZEO report – attached Enforcements – Reviewed the Mountain View Green Retreat proposal to add a café and wholesale bakery in the current Country Inn was discussed. The Inn is owned by Wendy Roberts and the bakery will be leased to another party. Due to this lease and the possible intensity of the new use, the grandfathering of the Country Inn would not apply. This proposal will need to be brought back before the Committee as a Special Permit.
10. Action items and responsibilities

Discussion was made regarding Election of Officers following the September meeting.
11. Adjournment - Motion made to adjourn at 7:36 p.m. by Lawrence Freedman, seconded by Marion Felton and unanimously approved.

Respectfully Submitted,



Angela M. Bollard