

Norfolk Farmer's Market

Minutes

February 18, 2019

Present: Margaret Saxe, Valerie Johnson, Jim Zazra, Janet Alteri, Angie Bollard, Doug McDevitt, Lisa Bequillard, Darla Lovett, Lisa Auclair

Call to Order: The meeting was called to order by at 5:32 p.m. by Lisa Auclair.

Old Business

Motion as made to approve the minutes of the February 4, 2019 meeting by Margaret Saxe, seconded by Jim Zazra and unanimously approved.

Financial Report:

Vendor fees for the Winter Market is at \$1,300.00. Balance as of today is \$5,615.81.

Winter Markets:

Vendors will be allowed to leave early if they sell out. The one Vendor that left without paying needs to be investigated as to the reason why. Having music at the Winter Markets done by a volunteer would be a boost to the Market. Lisa will inquire with Bill Benson about this.

Merchandise Update:

The new bag logo was presented for review. The group agreed that they liked the new bag and it would be sold at a cost of \$8.00. Motion to approve the new logo was made by Janet Alteri, seconded by Margaret Saxe and unanimously approved.

2019 Appeal:

The Annual Appeal letter packets will be given to Goulet Printing for assembling and mailing at the beginning of March.

Mail Chimp Options:

Jim Zazra and Valerie Johnson would like to take over the Mail Chimp list. They would like to do more e-mails on special events, new vendors, etc. They would also like to have a separate list for vendors.

WIN and other Event ideas:

There will be a raffle at the next meeting during Weekend in Norfolk for a \$20.00 Barnadette Bucks and a bag. Angie has a container and has made raffle slips with name, phone and email.

Mention was made for a Bring A Friend to Market Day. The participants would be entered into a drawing for a prize, etc. This will be discussed for a future Winter Market.

New Business

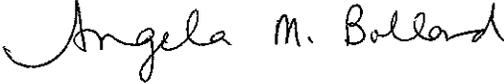
Discussion was held on whether we would like to continue having bi-weekly meetings. It was decided that we would make that decision during the first meeting of every month,

Meetings:

The next meeting will be held March 4, 2019.

Motion was made to adjourn at by 6:18 pm by Janet Alteri and seconded by Margaret Saxe and unanimously approved.

Respectfully Submitted

A handwritten signature in cursive script that reads "Angela M. Bollard". The signature is written in black ink and is positioned centrally below the text "Respectfully Submitted".

Angela Bollard
Secretary