

**Conservation Commission- Town of Norfolk**  
**P.O. Box 552, Norfolk CT 06058**  
email: conservationcommission@norfolkct.org

## **Special Meeting Minutes**

**Wednesday, Dec. 12, 2018, 6:00 p.m. at Town Hall**

The meeting was called to order by commission chair John Anderson at 6:00 pm. In attendance were commission members John Anderson, Nash Pradhan, Elizabeth Corrigan, and Martha Klein; also present was a member of the public, Second Selectman and member of the Planning and Zoning Commission, Paul Madore.

A motion was made to approve the October minutes and seconded; the October minutes were unanimously approved.

A motion was made and seconded to approve the 2019 calendar of meetings with a change of time to 6:00 p.m. The calendar and time change were unanimously approved.

**Correspondence:** Klein spoke to First Selectman Matt Riiska and our email account is to be fixed over the next couple of weeks.

**Budget:** We have spent \$180.50 this year on the post and sign for the Botelle Wet Meadow, out of a \$2250 total budget.

**Public Comment Period:** Madore had a question if we had a role with the City Meadow. Anderson explained role of CC regarding any conservation value on town owned land. Anderson was recently appointed to serve on City Meadow committee and was sworn in.

### **Old Business**

Road Salt - tabled

Invasive Species: Invasive Plant Inventory Map update- Anderson has cards that have been left at the Hub, and our goal will be to eventually change red pins identifying location of invasive plants to green pins, after the invasives have been removed.

Invasive Plant Brochures- Corrigan has a draft of three brochures, Mugwort, Stiltgrass and Porcelain berry. She will add CC contact info to brochures. Corrigan suggested that we make flyers for other invasive plants, such as Phragmites and Lesser Celandine. Other plants considered for educational brochures are Norway maple, Euonymus (Burning Bush), Japanese Barberry, and Gout weed. **Action Item:** Corrigan will explore other organization invasive species fact sheets to see if we can adapt something for our use. **Action Item:** Once fact sheets are complete, Klein will add to CC website.

Buttermilk Falls Park Invasive Plant Removal- tabled

City Meadow- Numerous trees and shrubs that were planted by the contractor have died. We need an inventory of which plants died; these should be replaced and probably planted in a better location. Invasive phragmites has returned; there are other invasive plants in the basin. Application of herbicide was subcontracted; phragmites were not treated with herbicide this summer (they were treated previously). Anderson was appointed to City Meadow committee and will act as liaison.

Botelle Wet Meadow- The meadow hasn't been mowed by the town which is as we recommended. It could be mowed in April and then not mowed until later.

Update on Plan of Conservation Development- The downtown charrette is done and is being incorporated into the POCD.

Natural Resource Inventory 10 year update- We want to incorporate the NRI into the POCD. POCD is more broad and general but the NRI can be detailed and specific. New headwaters maps used for the POCD should be added to the NRI. The Open Space Plan for the town will need to be approved by P&Z. **Action Item:** Review the portion of the NRI that you worked on originally and send your feedback to Anderson; if you haven't worked on it, send your feedback to Anderson. The updates should be sent in the next month in order to have the updated NRI incorporated into the POCD.

## **New Business**

2019 Activities- Our educational event will be on Saturday, **May 11** from 2-4 p.m., possibly at the Hub. This will be a "Talk and Walk" event with presentations on invasive

species by Anderson and Corrigan, followed by a short walk to areas near downtown for observation. Our work day will be on Saturday, **May 25** from 9 a.m. to noon, as a follow up to the educational event. We may carpool on this day to a town property that needs invasive plant removal. The Norfolk Plant Exchange will be on Saturday, **June 8** at the Farmer's Market. **Action Items:** Anderson to book the Hub for May 11 and Klein to write a promo for the Norfolk Now by April 15.

Town Owned Lands Inventory- **Action Item:** Send inventory of the area you chose to Anderson before January 16th meeting.

Turtle Breeding Habitat- Corrigan and Klein will meet before January meeting.

Scenic Roads- Discussion of North Colebrook Road for consideration as scenic road.

Stream Crossing and Culverts- Stream Crossing and Culvert Study was completed by HVA. There is a need to replace disintegrated culverts with arched or buried box culverts. This is healthiest for aquatic wildlife and for water purity. We need to find where in Norfolk we can replace old culverts with arched culverts or bury the bottom of boxed culverts. **Action Item:** Anderson will share the Culvert Study with commission members.

A motion was made and seconded to adjourn; the meeting was unanimously adjourned at 7:25 p.m.

Minutes submitted by Martha Klein, secretary

Dec. 17, 2018