

TOWN OF NORFOLK
Rails to Trails Committee

Mission

“To develop a multiple use handicapped accessible trail through Norfolk utilizing parts of the existing railroad bed.”

Meeting Minutes: Thursday, October 11, 2018

Town Hall, Norfolk, CT

Committee Members Present: Bob Gilchrest, Michelle Childs, Dave Beers, Erick Olsen, West Lowe, Marie Isabelle & Matt Riiska

Meeting Called to Order: 6:01 PM

Minutes

Review of minutes for the Thursday, September 13, 2018 meeting: Motion WL to accept the minutes, Second MI; Passed

Treasurer's Report

(2) Transactions - \$190.00 Norfolk Now for Tour de Forest Advertising and \$202.95 to Ann Decerbo for advertising layout.

Account Balance: \$20,127

Motion MR to accept treasurer's report as presented, 2nd BC, Passed

Updates:

“Tour-de-Forest”: Scheduled for Saturday, October 27th

ML provided information on vests vs. “T” shirts for entrants and volunteers. It was decided that we would go with “T” shirts because they were easier to apply printing. ML will order 100 “T” shirts for riders & 30 for volunteers. ML will mix the sizes.

Direction Signs – BG provided options for the course direction signs, group voted on Option #2 – BG will order signs. Signs are corrugated plastic with wire frames. WL created a sketch for direction signs for the event.

EO will talk to the Fire Department about a bullhorn for the event.

Traffic Control (MR)

- Need (25) Volunteers to work at stations, parking & traffic control.
- Pick up (25) cones from Public Works & Fire Department
- Contact Fire Department about traffic control at Route 44 & Maple Avenue and Route 44 @ Shepard Road and Westside Road
- Need signage to slow traffic on Route 272 at Mountain Road
- Parking Lot Attendants @ Shelter Parking Area

Tents, Tables & Chairs (MR)

(4) Pop-Up Tents

(7) Tables

(14) Chairs

Speak to Richard Byrne about Emergency Trailer at the Curling Club for course communication. (MR)

MR to contact Aquarian to ask if they can have a representative at the course stop at Wangum Lake.

Volunteers to be at their stations @ 9:00 AM

Meeting to finalize plans for Tour de Forest event:
Tuesday, October 23, 2018 @ 6:45 at the Town Hall

Trails Grant

Grant application will be submitted by October 31 as required.

North Trail Clean-up

BG & WL mowed & weed wacked the North brook Trail

Letter of Support

A letter of support for the Land Trust's efforts for their installation of kiosks at trailhead.

Motion by MR, Second: BC, Passed

BG to supply letter

With no further business, the meeting adjourned at 7:31 PM, Motion BG, Second: BC

Respectfully Submitted

Matt Riiska

Matt Riiska, Secretary