

Board of Selectmen Meeting  
October 2, 2018  
7:00 PM Town Hall

*Present:* Matthew Riiska, Sandy Evans and Paul Madore  
*Others:* Wiley Wood and Daryl Byrne

The meeting was called to order at 7:00 p.m.

*Public Comments:* None

*Veteran Services Update – Daryl Byrne*

- Daryl Byrne, Veteran Affairs Liaison, attended the meeting to update the selectmen on his activities in this new position including training. He discussed various benefits available for veterans as well as the eligibility requirements, which in some cases include benefits for spouses of deceased veterans. He also discussed advertising ideas to get the word out regarding the benefits available. One specific fund requires the Town of Norfolk to endorse Daryl Byrne as a fund representative for Norfolk through the American Legion and the State of CT. Final applications for benefits are sent to Hartford on the recommendation of D. Byrne. D. Byrne reported that last year the Soldiers, Sailors and Marines Fund issued over \$180,000 in benefits to veterans from Litchfield County.

**MOTION** S. Evans to endorse Daryl Byrne as a volunteer fund representative to the American Legion Soldiers, Sailors and Marine Fund. Second P. Madore. Carried unanimously.

- D. Byrne currently volunteers in the Torrington Office on Mondays but would like to hold office hours here at the town hall possibility once or twice a month.
- D. Byrne discussed data collection of Norfolk veterans, not only for assistance but for the possibility of a veteran's memorial wall. There are currently about 600 names (back to the Revolutionary War) of Norfolk veterans. Eligibility would require certain criteria to be met.
- D. Byrne also discussed a monument for veterans of the War on Terror.

*Minutes: September 4, 2018*

**MOTION** S. Evans to accept the minutes of the September 4, 2018 meeting as presented. Second P. Madore. Carried unanimously.

*20<sup>th</sup> Annual 10-Mile Run*

Will Graustein submitted a request to hold his 20<sup>th</sup> Annual 10-mile Run (Pub Run) on 12/15/18 with a snow date of 1/5/19. A \$75.00 check for Town Hall custodial fees was included.

**MOTION** S. Evans to approve the request for the 10-mile run and use of the Town Hall. Second P. Madore. Carried unanimously.

*Selectman's Report*

- River Place Bridge – The River Place Bridge Committee held their first meeting on Saturday, September 22<sup>nd</sup>. Gus Mello and Mark Byrne of the DOT were present. Of the nine engineering proposals received, five were chosen to be interviewed and give a presentation on Friday, October 12<sup>th</sup> beginning at 1:00 pm. The five proposals are then sent to the State of CT for review. The Town of Norfolk will make the final decision.
- The Board of Education will be holding a Budget Forum on Tuesday, October 9<sup>th</sup>, 6:30 pm at Botelle School. This forum was set up by the Economic Development Commission with the idea of getting families more informed about the budget process and answering questions.
- City Meadow – Allied Engineering will be at City Meadow tomorrow taking soil samples as preliminary work for the staircase project.
- City Meadow – Leo Groppo, Jr. finished the stairs up to the Pizza Shop building. He did a great job. Also, the original easement agreement with David Torrey required him to pay \$1,500 towards the stairs. David Torey gave us a check for \$3,000 which was much appreciated.
- City Meadow – The easement agreement from David Torrey was missing one exhibit. M. Riiska contacted Attorney David Cusick to redraft the easement for 60 feet to encompass the deck in the back of the Pizza Shop.
- Sidewalks – M. Riiska provided Bob Gilchrest (Allied Engineering) with the original plans of the town center renovation (1995) to redraw so that we can get some estimates to have the sidewalks redone. M. Riiska was thinking that the sidewalks on Route 44 would be all concrete and maybe something different for the center. The town will be utilizing LOCIP funds for this project. The State of CT holds the LOCIP monies in an account. We currently have \$37,000 for this year and \$42,000 from last year.
- Hazardous Waste Collection Day will be held on Saturday, October 13<sup>th</sup> in Torrington.
- The Town Hall employees are getting new e-mail addresses which will be posted.
- The Assessor's Office has hired Patricia Carruthers to take over when Michele Sloane retires. She is currently training and taking classes to become certified.
- M. Riiska received a letter from Northwest Transit District looking for someone to be on their Board of Directors. M. Riiska agreed to take the position.
- NorfolkNet has been discussing a bus service.

*2/3 Vote*

**MOTION** S. Evans to add to the agenda the replacement of Travis Charter on the Inland Wetlands Watercourse Agency. Second P. Madore. Carried unanimously.

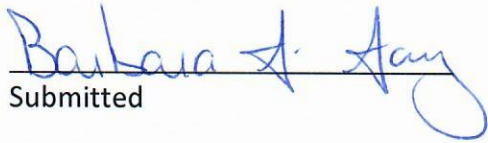
**MOTION** S. Evans to appoint Myron Kwast to fill the vacancy left by Travis Charter on the Inland Wetlands Watercourse Agency with the term to expire 12/26/19. Second P. Madore. Carried unanimously.

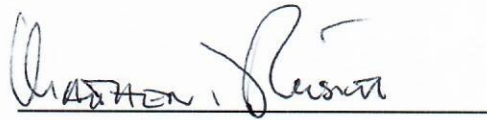


Board of Selectmen's Meeting  
October 2, 2018 – page 3

**MOTION** S. Evans to adjourn at 8:22 p.m. to Executive Session. Second P. Madore.  
Carried unanimously.

Executive session ended at 8:30 p.m.

  
Submitted

  
Approved