

NORFOLK PLANNING & ZONING COMMISSION

Regular Meeting

September 11, 2018 @ 6:30 p.m.

Minutes

Present: Michele Sloane – Chair, Schuyler Thomson, Larry Freedman, Paul Madore, Marion Felton (alternate) and West Lowe (alternate)

Also Present: Marie Civco, Stanley Civco

1. Call to Order - 6:35 pm

2. Roll Call - West to sit for Betsy Little. Marion to sit for Tom Fahsbender.

3. Agenda Review -

Michele Sloan asked to add the following agenda items under #7, New Business:

- Review Special Permit # 18-014 Ground Mount Solar at 90 N Colebrook Rd
- Fill the vacant position of Secretary for the Commission

Motion to approve adding the items made by Schuyler Thomson, seconded by Marion Felton was approved unanimously.

4. Approval of Minutes - Motion to approve the second draft of minutes as amended was made by West Lowe seconded by Marion Felton and approved unanimously.

5. Public Comment - none

6. Old Business

The last charertte will be held at the Norfolk HUB on September 12. Since there are no results yet from earlier charrette discussions, the POCD meeting originally scheduled for September has been postponed to October so that Glen Chalder can incorporate the results into the town plan.

7. New Business -

A. Review of Special Permit # 18-014, Ground Mounted Solar at 90 N Colebrook Rd.

A Motion to waive the A2 survey due to the scale of the project, the large setbacks from the property line and the existing vegetative screen was made by West Lowe, seconded by Schuyler Thomson and approved unanimously.

A Motion to accept the application pending inclusion of a site development plan as required and approval by Torrington Area Health district and to set the Public Hearing for October 9, 2018 at 6:45 was made by West Lowe, seconded by Schuyler Thomson and approved unanimously.

B. Fill Vacant Position for Secretary

A brief discussion was held about the vacancy and the commission decided to advertise the position. Paul Madore will continue to fill in until a replacement is found. Michele Sloan will talk with Matt Riiska about possible funding.

8. Bills & Correspondence

A. 2 bills for \$2000 each were received from Glen Chalder of Planimetrics for his work on the POCD. A motion to approve payment for both bills made by Marion Felton, seconded by West Lowe was approved unanimously.

B. CT Federation of Planning and Zoning Agencies Newsletter was included in the agenda and minutes mailed by Mike Halloran.

C. Minutes of Inland Wetlands meeting of June 4 were distributed.

9. ZEO Monthly report

10. Action Items - Michele to post notice for Secretary vacancy.

11. Adjournment - Motion to adjourn made by Larry Freedman at 7:30pm, seconded by West Lowe and approved unanimously

Respectfully submitted,

Paul L. Madore, acting Secretary