

**NORFOLK BOARD OF FINANCE  
MINUTES OF NOVEMBER 13, 2018 MEETING**

Members present were M. Sconyers, G. Allyn, L. Battis, N. Ritson, and J. Tarrant.

The meeting was called to order at 7:30 p.m. by M. Sconyers.

Minutes of the October 9, 2018 meeting were approved on a motion by G. Allyn, second by N. Ritson and unanimously approved.

Superintendent MaryBeth Iacobelli relayed to the Board that the meeting held with Botelle parents was not meant to be excluding of anyone, including the Board of Finance, it was supposed to be an opportunity for parents. She further addressed language in the teachers' contract regarding early retirement supplement. The Board of Finance inquired as to how the Board of Education is adjusting expenditures for the unexpected expenses the Superintendent mentioned. The Board of Finance will be meeting with Kevin Chambers regarding Minimum Budget Requirements.

There was nothing under correspondence.

The First Selectman reported that not much was spent on road repair over the summer due to weather and contractors' unavailability. The Town has so far received \$6,466 in unexpected ECS money.

The First Selectman clarified and answered the Board's questions concerning the additional monies needed for the Assistant Assessor. This expenditure was approved on a motion by N. Ritson, second by G. Allyn and unanimously approved.

The Board voted to approve the cost for a Secretary for the Planning and Zoning Commission at a cost of approximately \$700.00 for the remainder of the fiscal year, on a motion by M. Sconyers, second by G. Allyn and unanimously approved.

The First Selectman reported on a compliance issue concerning the MBR. The First Selectman relayed that the Town is in position to purchase a Salisbury Plow Truck, and he was able to reduce the price down from \$50,000 to \$42,000. It has low miles of approximately 34,000, a stainless-steel dump body and is well-maintained.

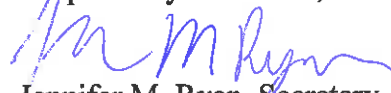
Treasurer C. Byrne reports that Capital Reserve is not reflected on her report. Her report shows what goes in, the Town's report shows what goes out.

There was nothing under 2/3 vote.

Under Public Comment, the Board answered questions concerning the process for Botelle's budget and heard from Heather Adams concerning Botelle as a whole.

On Motion of J. Tarrant, second by L. Battis and unanimously approved, the meeting adjourned at 8:28 p.m.

Respectfully submitted,

  
Jennifer M. Ryan, Secretary