

### **IMPORTANT NOTICE ON CREDITS TO MOTOR VEHICLE TAX BILLS**

Effective January 1, 2015, all DMV registration cancellations must be accompanied by proof of actual disposal of the motor vehicle. Proof of disposal may include:

- A Bill of Sale indicating transfer of ownership. A copy of the Bill of Sale included on the bottom of the owner's registration form and transfer information must be recorded on the back of form before it is submitted to DMV. It is, therefore, the seller's obligation to provide a copy of this signed registration form.
- A copy of the Transfer of Title.
- Out of State Registrations: Proof of out of state registration indicating the date the vehicle was registered outside of Connecticut.
- Stolen Vehicles: A copy of the official police report and/or statement from insurance company indicating that the vehicle was stolen and not recovered.
- Totaled: A statement from your insurance company indicating that the vehicle was totaled.
- Junked: A signed, dated statement on letterhead from the junkyard indicating that the vehicle was junked.
- Trade-in Vehicle: A copy of the dealer's purchase agreement identifying the trade-in.

All documentation must be dated and include the vehicle's VIN.

A notice of cancellation of insurance is not an acceptable proof of disposal.

Please be advised that tax billings will remain due and payable until otherwise notified.