TOWN OF NORFOLK
Board of Assessment Appeals

February 22, 2018
Special Meeting

Minutes

Present : Schuyler Thomson, Walter Godlewski, Colleen Gundlach
Edward Barron (alternate), Michele Sloane - Assessor

1. By a motion by Walter Godlewski, seconded by Colleen Gundlach, Schuyler Thomson was nominated as Chair, vote was unanimously in favor.

   By a motion by Colleen Gundlach, seconded by Schuyler Thomson, Water Godlewski was nominated as Secretary, vote was unanimously in favor.

2. Reviewed procedures,

3. Reviewed applications received.

4. Scheduled meeting/hearing dates: Monday, March 12, 2018 at 6:00 pm
   Saturday, March 24, 2018 at 9:00 am

   Michele Sloane to schedule hearings and send notices to applicants by March 1st.

5. Meeting was adjourned at 6:30 pm.

Respectfully submitted,

Michele Sloane
Acting Secretary